



# CALL AND NOTICE

## **CALL AND NOTICE OF A SPECIAL MEETING OF THE ADMINISTRATIVE COMMITTEE OF THE ASSOCIATION OF BAY AREA GOVERNMENTS**

As Chair of the Administrative Committee of the Association of Bay Area Governments (ABAG), I am calling a special meeting of the ABAG Administrative Committee as follows:

Special Joint Meeting with the MTC Planning Committee

Friday, January 8, 2016, 10:05 a.m., or immediately following the 9:20 a.m. MTC Planning Committee meeting.

Location:

Joseph P. Bort MetroCenter  
Lawrence D. Dahms Auditorium  
101 8<sup>th</sup> Street  
Oakland, California

*The ABAG Administrative Committee may act on any item on this agenda.*

*Agenda and attachments available at [abag.ca.gov](http://abag.ca.gov)*

*This meeting is scheduled to be audiocast live on the Metropolitan Transportation Commission website at [mtc.ca.gov](http://mtc.ca.gov)*

*For information, contact Fred Castro, Clerk of the Board, at (510) 464 7913.*

- 1. CALL TO ORDER / ROLL CALL / CONFIRM QUORUM**
- 2. ABAG COMPENSATION ANNOUNCEMENT**
- 3. MTC PLANNING COMMITTEE CONSENT CALENDAR**
  - MTC Planning Committee Approval
  - A. MTC Planning Committee Minutes of the December 11, 2015 Meeting**
- 4. APPROVAL OF ABAG ADMINISTRATIVE COMMITTEE SUMMARY MINUTES OF MEETING ON DECEMBER 11, 2015**
  - ABAG Administrative Committee Action
- 5. ABAG/MTC MERGER STUDY**
  - ABAG Administrative Committee Information / MTC Planning Committee Information
- 6. PUBLIC COMMENT / OTHER BUSINESS**
- 7. ADJOURNMENT / NEXT MEETING**

**ABAG Administrative Committee**

January 7, 2016

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The next joint meeting of the ABAG Administrative Committee and MTC Planning Committee on the ABAG/MTC Merger Study will be on January 22, 2016, 10:00 a.m., Joseph P. Bort MetroCenter, 101 8<sup>th</sup> Street, Lawrence D. Dahms Auditorium, Oakland.

**8. ADJOURNMENT**

Members of the public shall be provided an opportunity to directly address the ABAG Administrative Committee concerning any item described in this notice before consideration of that item.

Agendas and materials will be posted and distributed for this meeting by ABAG staff in the normal course of business.

Submitted:

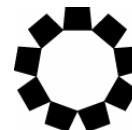
/s/ Julie Pierce  
Chair, Administrative Committee

Date Submitted: January 6, 2016

Date Posted: January 6, 2016

# ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



ABAG

## AGENDA

### **ADMINISTRATIVE COMMITTEE**

Special Joint Meeting with the MTC Planning Committee

Friday, January 8, 2016, 10:05 a.m., or immediately following the 9:20 a.m. MTC Planning Committee meeting.

Location:

Joseph P. Bort MetroCenter  
Lawrence D. Dahms Auditorium  
101 8<sup>th</sup> Street  
Oakland, California

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*This meeting is scheduled to be audiocast live on the Metropolitan Transportation Commission website at [mtc.ca.gov](http://mtc.ca.gov)*

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#### **1. CALL TO ORDER / ROLL CALL / CONFIRM QUORUM**

#### **2. ABAG COMPENSATION ANNOUNCEMENT**

ABAG Clerk of the Board

#### **3. MTC PLANNING COMMITTEE CONSENT CALENDAR**

MTC Planning Committee Approval

##### **A. MTC Planning Committee Minutes of the December 11, 2015 Meeting**

*Attachment: MTC Planning Committee Minutes of December 11, 2015*

#### **4. APPROVAL OF ABAG ADMINISTRATIVE COMMITTEE SUMMARY MINUTES OF MEETING ON DECEMBER 11, 2015**

ABAG Administrative Committee Action

*Attachment: Summary Minutes of December 11, 2015*

**ABAG Administrative Committee**

January 8, 2016

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**5. ABAG/MTC MERGER STUDY**

ABAG Administrative Committee Information / MTC Planning Committee Information  
Management Partners

Merger study consultant (Management Partners) introduction, overview of preliminary approach to the work plan, and discussion of proposed January 22, 2016 facilitated work session.

*Attachment: Merger Study Preliminary Work Plan Overview*

**6. PUBLIC COMMENT / OTHER BUSINESS**

**7. ADJOURNMENT / NEXT MEETING**

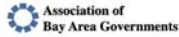
The next joint meeting of the ABAG Administrative Committee and MTC Planning Committee on the ABAG/MTC Merger Study will be on January 22, 2016, 10:00 a.m., Joseph P. Bort MetroCenter, 101 8<sup>th</sup> Street, Lawrence D. Dahms Auditorium, Oakland.

Submitted:

/s/ Ezra Rapport, Secretary-Treasurer

Date Submitted: January 6, 2016

Date Posted: January 6, 2016



101 Eighth Street,  
Joseph P. Bort  
MetroCenter  
Oakland, CA

## Meeting Minutes - Draft

# Special Joint MTC Planning Committee with the ABAG Administrative Committee

### *MTC Committee Members:*

*James P. Spring, Chair Anne W. Halsted, Vice Chair*

*Alicia C. Aguirre, Scott Haggerty, Steve Kinsey  
Sam Liccardo, Julie Pierce*

*Non-Voting Members: Tom Azumbrado, Dorene M. Giacopini*

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Friday, December 11, 2015

10:30 AM

Lawrence D. Dahms Auditorium

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## 1. Roll Call / Confirm Quorum

### Roll Call

**Present:** 5 - Chairperson Spring, Vice Chair Halsted, Commissioner Haggerty, Commissioner Liccardo and Commissioner Pierce

**Absent:** 2 - Commissioner Aguirre and Commissioner Kinsey

Non-Voting Member Present: Commissioner Giacopini

Non-Voting Member Absent: Commissioner Azumbrado

Ex Officio Voting Member Present: Commission Chair Cortese

Ad Hoc Non-Voting Members Present: Commissioner Bates, Commissioner Campos, Commissioner Luce, Commissioner Wiener, and Commissioner Rein Worth

ABAG Administrative Committee members present were: Cortese, Eklund, Gupta, Haggerty, Harrison, Luce, Mar, Pierce, Rabbitt, and Spring.

## 2. ABAG Compensation Announcement - Clerk of the Board

## 3. Consent Calendar

**Upon the motion by Commissioner Pierce and second by Vice Chair Halsted, the Consent Calendar was unanimously approved by the following vote:**

**Aye:** 5 - Chairperson Spring, Vice Chair Halsted, Commissioner Haggerty, Commissioner Liccardo and Commissioner Pierce

**Absent:** 2 - Commissioner Aguirre and Commissioner Kinsey

3a. [15-1114](#) MTC - Minutes of the December 4, 2015 Meeting

**Action:** MTC Planning Committee Approval

4. [15-1046](#) ABAG - Minutes of the November 13, 2015 Meeting  
ABAG - Minutes of the December 4, 2015 Meeting

**Action:** ABAG Administrative Committee Approval

#### 5. MTC / ABAG Merger Study - Committee Members

- 5a. [15-1096](#) Concurrence in the Recommendation for Management Partners to be retained under MTC / ABAG Merger Study Contract (\$275,000)

**Action:** Concurrence from the MTC Planning Committee and ABAG Administrative Committee and referral to the Commission for approval

**Presenter:** Dave Cortese, MTC Chair and Julie Pierce, ABAG President

Upon the motion by Commissioner Haggerty and second by Commissioner Pierce, the Concurrence in the Recommendation for Management Partners to be retained under MTC / ABAG Merger Study Contract (\$275,000) was adopted to be forwarded to the Commission for approval. The motion carried by the following vote:

**Aye:** 5 - Chairperson Spering, Vice Chair Halsted, Commissioner Haggerty, Commissioner Liccardo and Commissioner Pierce

**Absent:** 2 - Commissioner Aguirre and Commissioner Kinsey

- 5b. [15-1115](#) Scope of Work and Study Objectives - continued discussion

**Action:** Information

The following individuals were called to speak on this item:

Egon Terplan of SPUR;

Ken Bukowski; and

Matt Regan of the Bay Area Council.

#### 6. Public Comment / Other Business

#### 7. Adjournment / Next Meeting

The next meeting of the Special Joint MTC Planning Committee with ABAG Administrative Committee will be held on January 8, 2016 at 10:30 a.m. in the Lawrence D. Dahms Auditorium, First Floor, 101 Eighth Street, Oakland, CA.

# SUMMARY MINUTES (DRAFT)

ABAG Administrative Committee Special Meeting  
Friday, December 11, 2015  
Joseph P. Bort MetroCenter  
101 8<sup>th</sup> Street, Oakland, California

## 1. CALL TO ORDER / ROLL CALL / CONFIRM QUORUM

ABAG President and Committee Chair Julie Pierce, Councilmember, City of Clayton, called the special meeting of the Administrative Committee of the Association of Bay Area Governments to order at about 10:52 a.m.

The Committee met jointly with the Planning Committee of the Metropolitan Transportation Commission.

A quorum of the Committee was present at about 10:52 a.m.

### Members Present

Councilmember Julie Pierce, City of Clayton  
Supervisor Dave Cortese, County of Santa Clara  
Mayor Pat Eklund, City of Novato  
Councilmember Pradeep Gupta, City of South San Francisco  
Supervisor Scott Haggerty, County of Alameda  
Mayor Bill Harrison, City of Fremont  
Supervisor Mark Luce, County of Napa  
Supervisor Eric Mar, City and County of San Francisco  
Supervisor David Rabbitt, County of Sonoma  
Supervisor James Spering, County of Solano

### Members Absent

Supervisor Dave Pine, County of San Mateo (Alternate)

### Staff Present

Ezra Rapport, ABAG Executive Director  
Brad Paul, ABAG Deputy Executive Director  
Kenneth Moy, ABAG Legal Counsel  
Miriam Chion, ABAG Planning and Research Director

## 2. ABAG COMPENSATION ANNOUNCEMENT

Fred Castro, Clerk of the Board, made the compensation announcement.

## 3. MTC CONSENT CALENDAR

### A. MTC Planning Committee Minutes of the December 4, 2015 Meeting

MTC Planning Committee approved its minutes of the December 4, 2015 meeting.

## 4. APPROVAL OF ABAG ADMINISTRATIVE COMMITTEE SUMMARY MINUTES OF NOVEMBER 13, 2015 AND DECEMBER 4, 2015

President Pierce recognized a motion by David Rabbitt, Supervisor, County of Sonoma, which was seconded by Pat Eklund, Mayor, City of Novato, to approve the Administrative Committee summary minutes of November 13, 2015 and December 4, 2015.

The ayes were: Pierce, Cortese, Eklund, Gupta, Haggerty, Harrison, Luce, Mar, Rabbitt, Spering.

The nays were: None.

The abstentions were: None.

The absences were: Pine (Alternate).

The motion passed unanimously.

**5. MTC / ABAG MERGER STUDY—COMMITTEE MEMBERS**

**A. Concurrence in the Recommendation for Management Partners to be Retained under MTC / ABAG Merger Study Contract (\$275,000)**

Julie Pierce, ABAG President, reported on the procurement procedures and timeline.

Members discussed previous work of Management Partners and the contract budget.

There was no public comment.

President Pierce recognized a motion by Scott Haggerty, Supervisor, County of Alameda, which was seconded by James Spering, Supervisor, County of Solano, to approve the recommendation for Management Partners to be retained under MTC ABAG Merger Study Contract.

The ayes were: Pierce, Cortese, Eklund, Gupta, Haggerty, Harrison, Luce, Mar, Rabbitt, Spering.

The nays were: None.

The abstentions were: None.

The absences were: Pine (Alternate).

The motion passed unanimously.

**B. Scope of Work and Study Objectives—Continued Discussion**

Members discussed the timeline for developing the scope of work.

Steve Heminger, MTC Executive Director, reported on the contract process.

Members discussed having Management Partners interview committee members; reviewing the draft contract; including input from stakeholders, member jurisdictions, and the public; providing committee members input in developing the scope of work; scheduling committee meetings with Management Partners.

The following individuals gave public comment: Egon Terplan, SPUR; Ken Bukowski; Matt Regan, Bay Area Council.

**6. PUBLIC COMMENT / OTHER BUSINESS**

There was no public comment.

**7. ADJOURNMENT / NEXT MEETING**

The meeting adjourned at about 11:15 a.m.

The next joint meeting of the ABAG Administrative Committee and the MTC Planning Committee is on January 8, 2016.



The ABAG Administrative Committee adjourned to ABAG, 101 8<sup>th</sup> Street, Conference Room B, immediately after the conclusion of the joint meeting with the MTC Planning Committee to continue its meeting.

**8. RECONVENE MEETING / CALL TO ORDER / ROLL CALL / CONFIRM QUORUM**

ABAG President and Committee Chair Julie Pierce, Councilmember, City of Clayton, reconvened and called the special meeting of the Administrative Committee of the Association of Bay Area Governments to order at about 11:26 a.m.

A quorum of the Committee was present at about 11:26 a.m.

**Members Present**

Councilmember Julie Pierce, City of Clayton  
Mayor Pat Eklund, City of Novato  
Councilmember Pradeep Gupta, City of South San Francisco  
Supervisor Scott Haggerty, County of Alameda  
Mayor Bill Harrison, City of Fremont  
Supervisor Eric Mar, City and County of San Francisco  
Supervisor David Rabbitt, County of Sonoma  
Supervisor James Spering, County of Solano  
Supervisor Dave Cortese, County of Santa Clara

**Members Absent**

Supervisor Mark Luce, County of Napa  
Supervisor Dave Pine, County of San Mateo (Alternate)

**Staff Present**

Ezra Rapport, ABAG Executive Director  
Brad Paul, ABAG Deputy Executive Director  
Kenneth Moy, ABAG Legal Counsel  
Charlie Adams, ABAG Interim Finance Director  
Miriam Chion, ABAG Planning and Research Director

The Committee entered Closed Session at about 11:25 a.m.

**9. CLOSED SESSION**

The following items were discussed in closed session pursuant to the requirements of the Ralph M. Brown Act:

**A. Conference with Legal Counsel—Anticipated Litigation [GC Sec. 54956.9(d)(1)]**

**B. Conference with Labor Negotiators**

Agency designated representatives: Brian Kirking, ABAG Information Technology/Human Resources Director; Brad Paul, ABAG Deputy Executive Director  
Employee organization: SEIU Local 1021

**C. Conference with Real Property Negotiators**

Property: 375 Beale Street, San Francisco, CA  
Agency Negotiators: Ezra Rapport, Executive Director; Brian Kirking, Director of Information Services & Resources and Kenneth Moy, Legal Counsel

BAHA Negotiating Parties: Andrew Fremier, Deputy Executive Director, Teri Green, Director and Adrienne Weil, General Counsel

Under negotiation: Condominium Mapping, CC&R's and Move

The Committee exited Closed Session at about 12:28 p.m.

**10. REPORT OUT OF CLOSED SESSION**

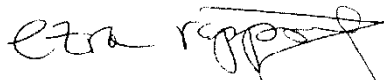
There was no report out of Closed Session.

**11. ADJOURNMENT / NEXT MEETING**

The meeting adjourned at about 12:28 p.m.

Next meeting: January 8, 2016.

Submitted:



Ezra Rapport, Secretary-Treasurer

Date Submitted: December 31, 2015

Date Approved:

*For information, contact Fred Castro, Clerk of the Board, at (510) 464 7913 or FredC@abag.ca.gov.*

**Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG)  
 Merger Study and Merger Implementation Plan  
 Preliminary Work Plan Overview  
 January 4, 2016**



	2016 Q1			2016 Q2		
	Jan	Feb	Mar	Apr	May	Jun
<b>Task 1 Work Plan and Schedule</b>	<p><b>Activity List:</b>                      1 Conduct interviews                      2 Facilitate Joint Committee workshop                      3 Develop stakeholder/community engagement plan                      4 Complete work plan and schedule</p> <p><b>Deliverable:</b>                      Summary of comments and themes from interviews                      Engagement objective, options evaluation criteria, and ground rules (results of workshop)                      Stakeholder/community engagement plan                      Work plan and schedule</p>					
<b>Task 2 Regional Transportation and Planning Organization Model/Options</b>	<p><b>Activity List:</b>                      1 Implement stakeholder/community engagement plan                      2 Document/research past merger efforts                      3 Analyze existing transportation and regional planning models (California and nationally)                      4 Document statutory mandates, governance structures, agency missions and other organization programs                      5 Obtain financial and human resources information for the two agencies                      6 Document stakeholder/community engagement input                      7 Develop alternative models for analysis</p> <p><b>Deliverables:</b>                      Summary of stakeholder/community engagement comments, themes, suggestions                      Existing transportation and regional planning models                      Alternative models/options for analysis</p>					
<b>Task 3 Alternative Options Analysis</b>				<p><b>Activity List:</b>                      1 Conduct analysis with respect to: Project objective, evaluation criteria, mission, governance, organizational structure implications, human resources/employee relations issues, cost                      2 Develop alternative models/options from functional integration to full merger                      3 Develop five-year ABAG financial forecast under alternative options</p> <p><b>Deliverable:</b>                      Alternative options analysis</p>		
<b>Task 4 Merger Implementation Plan</b>				<p><b>Activity List:</b>                      1 Develop task and timing schedule to implement alternatives</p> <p><b>Deliverable:</b>                      Merger Implementation Plan for options selected</p>		

**Joint Committee Communications Plan**

	Jan	Feb	Mar	Apr	May	Jun
Joint Committee Meetings	January 22, 2016	February 26, 2016	March 25, 2016	April 22, 2016	May 27, 2016	June 26, 2016

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