

**San Francisco Bay Trail  
Steering Committee Meeting Minutes  
ABAG Metro Center  
November 16, 2015**

**Call to Order**

Meeting was called to order at 9:00 a.m.

**Attendance**

Steering Committee

John Woodbury, *Chair*  
Julie Bondurant, *Co-Chair*  
Maggie Wenger  
Betsy Wilson

Bay Trail Staff

Ben Botkin  
Maureen Gaffney  
Lee Huo  
Laura Thompson

Board

Steve McAdam  
Juan Raigoza

**ACTION: Adoption of the 11/16/15 agenda and the 9/10/15 minutes: Wenger moved, Wilson seconded.**

Yes Votes:

*John Woodbury  
Maggie Wenger*

*Julie Bondurant  
Betsy Wilson*

No Votes: None

Abstentions: None

**Announcements by Chair and Boardmembers**

None

**Staff Announcements**

-Thompson Informed the Committee that the two board chairs and directors of Bay Trail and Ridge Trail met to discuss potential opportunities under a regional agency merger for a combined regional trail program – Bay Trail, Ridge Trail and Water Trail; Redwood City dedicated the first art installation of *Migrations* on October 25 and Richmond, Emeryville and Foster City have since expressed interest in participating; the East Bay Regional Park District and the Hayward Area Recreation District celebrated the naming of a section of the Bay Trail in honor of Bill Lockyer at a ceremony on September 25 at the Hayward Shoreline Interpretive Center; a levee breach is scheduled at Bair Island for Thursday, December 10 from 9:30 a.m. to 12:00 p.m.

- Huo                    Informed the Committee that the Bay Trail near the BioRad headquarters in Hercules, paid for in part with a Bay Trail/Conservancy grant, opened with a ceremony attended by over 100 people; the first section of the planned 15-mile East Bay Greenway was dedicated near the Coliseum BART station; workshops for the Brooklyn Basin project along the Oakland Estuary have included designs for the Bay Trail in the form of a ~30-foot promenade; Alameda is moving forward with a complete streets safety project that includes cycle tracks.
  
- Gaffney                Informed the Committee that the Sonoma Land Trust recently breached a levee at Sears Point celebrating an exciting wetland restoration project that will include a 2.5-mile section of Bay Trail connecting to an existing 1.5-mile trail segment at the adjacent Sonoma Baylands restoration site; legislation (AB 40) sponsored by Assemblymembers Ting and Levine to ban bicycle and pedestrian fares on the Golden Gate Bridge and other state bridges for the next five years was signed by the Governor .
  
- Botkin                 Reported work on Bay Trail map sales, the photo library, and meetings regarding the Starmont Winery connection to the Bay Trail in Napa County. Informed the Committee that the upcoming December 9 Water Trail meeting will include consideration of 2 sites for designation in Petaluma and two grants – one in Petaluma and one in Berkeley; the last Water Trail meeting confirmed the designation of three sites (two in Berkeley and one in San Francisco); an article in Bay Nature about the Water Trail will be published soon; a second Explore the Coast grant application was submitted to the Coastal Conservancy for 4 additional Bay Trail smartphone audio tours at Crissy Field, Bair Island, Moffett Field and Benicia State Recreation Area.

**Policy for Approval of Bay Trail Nonprofit Expenditures**

Thompson provided an overview of the Bay Trail nonprofit bank account and the types of project-related revenues and expenses applied to these funds. Policy language for Bay Trail nonprofit expenditure was proposed by staff:

*Bay Trail nonprofit expenditures over \$10,000 should be brought to the Steering Committee as an item on a noticed meeting agenda for discussion and action. Expenditures between \$5,000 and \$9,999 can move forward with an e-mail notification of the Steering Committee, proceeding unless there are objections. All amounts under \$5,000 can be approved by staff without Steering Committee input.*

**ACTION:                Bondurant moved, Wilson seconded the motion to approve the staff recommendation for nonprofit expenditures with an added request that staff provide quarterly reports as part of staff reports for Steering Committee meetings. The vote was approved unanimously.**

Yes Votes:

*John Woodbury  
Maggie Wenger*

*Julie Bondurant  
Betsy Wilson*

No Votes: None

*Abstentions: None*

### **Bay Trail Realignment in the North Bay**

Gaffney introduced the item and provided an overview of staff recommendations for Bay Trail realignments in Vallejo, American Canyon and Napa County.

**ACTION:** Wenger moved, Bondurant seconded the motion to approve the North Bay realignments recommended by staff, with two revisions: 1) keep American Canyon Road as a connector alignment to the Vine Trail, and 2) shift the levee alignment around the Napa Sanitation District plant to the outer levee. The vote was approved unanimously.

*Yes Votes:*

*John Woodbury  
Maggie Wenger*

*Julie Bondurant  
Betsy Wilson*

*No Votes: None*

*Abstentions: None*

### **Reflecting on 2015 and Looking Ahead to 2016**

Thompson reviewed the project accomplishments for the Bay Trail and Water Trail in 2015 and the status of 2015 priority tasks for the Bay Trail. The 2016 priority tasks were introduced and the Committee discussed the details.

**ACTION:** Bondurant moved, Wenger seconded the motion to adopt the 2016 priority tasks with two revisions: 1) under task #8 replace “local jurisdictions” with “shoreline land managers” to include private lands and, 2) add a new task #11 to develop a strategy for analyzing the condition of the Bay Trail. The vote was approved unanimously.

*Yes Votes:*

*John Woodbury  
Maggie Wenger*

*Julie Bondurant  
Betsy Wilson*

*No Votes: None*

*Abstentions: None*

### **Preview of New Bay Trail Website**

Gaffney provided a viewing of the redesigned Bay Trail website. The Committee suggested providing a link to the *Transit and Trails* website.

### **Adjournment**

The meeting was adjourned at 11:00 a.m.