



375 Beale Street  
Suite 700  
San Francisco, California  
94105

## Meeting Minutes - Final

### ABAG Finance Committee

*Chair, Karen Mitchoff, Supervisor, County of Contra Costa*  
*Vice Chair, Erin Hannigan, Supervisor, County of Solano*

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Thursday, September 17, 2020

5:05 PM

Remote

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#### Association of Bay Area Governments Finance Committee

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:05 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>

For information, contact Clerk of the Board at (415) 820-7913.

#### Roster

Jesse Arreguin, Cindy Chavez, Dave Cortese, Scott Haggerty, Erin Hannigan, Karen Mitchoff,  
Julie Pierce, David Rabbitt, Belia Ramos

#### 1. Call to Order / Roll Call / Confirm Quorum

Chair Mitchoff called the meeting to order at about 5:05 p.m. Quorum was present.

**Present:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

#### 2. Public Comment

There was no public comment.

#### 3. Committee Member Announcements

There were no Committee member announcements.

#### 4. Chair's Report

4.a. [20-1228](#) ABAG Finance Committee Chair's Report of September 17, 2020

There was no Chair's report.

#### 5. Consent Calendar

Upon the motion by Pierce and second by Arreguin, the Consent Calendar was approved. The motion passed unanimously by the following vote:

**Aye:** 7 - Arreguin, Chavez, Cortese, Mitchoff, Pierce, Rabbitt, and Ramos

**Absent:** 2 - Haggerty, and Hannigan

5.a. [20-1229](#) Approval of ABAG Finance Committee Minutes of July 16, 2020

## 6. Financial Statements

6.a. [20-1230](#) Report on ABAG Financial Statements for Fiscal Year ended June 30, 2020 (Unaudited)

Brian Mayhew gave the report. There was no public comment.

**Upon the motion by Pierce and second by Haggerty, the report on ABAG Financial Statements for Fiscal Year ended June 30, 2020 (unaudited) was approved. The motion passed unanimously by the following vote:**

**Aye:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## 7. Contracts and Purchase Requisitions

7.a. [20-1231](#) Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from March 2020 to June 2020

Brian Mayhew gave the report. There was no public comment.

**Upon the motion by Arreguin and second by Pierce, the report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from March 2020 to June 2020 was approved. The motion passed unanimously by the following vote:**

**Aye:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## 8. Investments

8.a. [20-1232](#) Report on ABAG Investments for June 2020 (Unaudited)

Brian Mayhew gave the report. There was no public comment.

**Upon the motion by Haggerty and second by Hannigan, the report on ABAG Investments for June 2020 (unaudited) was approved. The motion passed unanimously by the following vote:**

**Aye:** 9 - Arreguin, Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

## 9. Contracts and Purchasing

**9.a.**     [20-1309](#)     Report on Adoption of Resolution No. 18-2020-Executive Director's Purchasing and Contracting Authority

Brad Paul gave the report.

The following gave public comment: Wayne Lee.

**Upon the motion by Hannigan and second by Rabbitt, the ABAG Finance Committee recommended ABAG Executive Board adoption of Resolution No, 18-2020, as reported, with the following amendments adding: to approve purchasing, contracts, and amendments to contracts totaling up to \$50,000 of things to be purchased or work to be done that are not included in the annual ABAG Budget and Work Plan; that any action taken by the Executive Director, or her designee, approving purchasing, contracts, and amendments to contracts up to \$50,000 that are not included in the ABAG Budget and Work Plan shall be reported at the next ABAG Finance Committee and ABAG Executive Board meetings as part of the regular monthly financial reporting procedure; that the Executive Director, or her designee, shall report back to the ABAG Finance Committee and the ABAG Executive Board in a year on actions taken under this authorization. The motion passed unanimously by the following vote:**

**Aye:** 8 - Chavez, Cortese, Haggerty, Hannigan, Mitchoff, Pierce, Rabbitt, and Ramos

**Absent:** 1 - Arreguin

## **10. Adjournment / Next Meeting**

Chair Mitchoff adjourned the meeting at about 5:46 p.m. The next meeting of the ABAG Finance Committee is on November 19, 2020.