



Bay Area Metro Center
375 Beale Street
San Francisco, CA 94105

Meeting Minutes - Draft

Bay Area Housing Finance Authority Oversight Committee

Chair, Belia Ramos, Supervisor, County of Napa
Vice Chair, Libby Schaaf, US Housing and Urban Development

Wednesday, May 14, 2025

12:00 PM

Board Room - 1st Floor

Bay Area Housing Finance Authority Oversight Committee

Joint Meeting with the ABAG Housing Committee

Roster

Margaret Abe-Koga, Victoria Fleming, Amber Manfree, Myrna Melgar, Nate Miley, Gina Papan,
Belia Ramos, Libby Schaaf (non-voting)

1. Call to Order / Roll Call / Confirm Quorum / Compensation Announcement

Chair Ramos called the meeting to order. Quorum was present.

Present: 8 - Abe-Koga, Fleming, Manfree, Melgar, Miley, Papan, Ramos B, and Schaaf

2. Public Comment

3. Committee Member Announcements

4. Chairs' Report

- 4a. [25-0636](#) ABAG Housing Committee and BAFHA Oversight Committee Chair's Report for May 14, 2025

There was no report.

5. ABAG Housing Committee Consent Calendar

The ABAG Housing Committee took action on this item.

- 5a. [25-0637](#) Approval of ABAG Housing Committee Minutes of April 9, 2025

6. BAHFA Oversight Committee Consent Calendar

Upon the motion by Fleming and second by Papan, the BAHFA Oversight Committee approved the Consent Calendar. The motion passed unanimously by the following vote:

Aye: 7 - Abe-Koga, Fleming, Manfree, Melgar, Miley, Papan and Ramos B

- 6a. [25-0638](#) Approval of BAHFA Oversight Committee Minutes of April 9, 2025
- 6b. [25-0639](#) Request to recommend to the Bay Area Housing Finance Authority Board to authorize the Executive Director or his designee to negotiate and enter into a fourth amendment in an amount not to exceed \$780,000 to the October 1, 2022, contract with Exygy Inc. ("Consultant") for Doorway Housing Portal web design services for a total contract amount not-to-exceed \$4.83 million.
- 6c. [25-0640](#) Request to recommend to the Bay Area Housing Finance Authority Board to authorize the Executive Director or his designee to negotiate and enter into a contract in an amount not to exceed \$300,000 with Housing Group LLC, doing business as Housing Inc. ("Consultant") for Doorway Housing Portal user support.

7. BAHFA Strategic Planning

- 7a. [25-0648](#) Updated Strategic Planning timeline and milestones based on Committee feedback, and preliminary lessons learned from the 2024 election cycle
- Daniel Saver gave the report.

The following gave public comment: Ken Kirkey, Amanda Chang.

8. Adjournment / Next Meeting

Chair Ramos adjourned the meeting. The next regular joint meeting of the BAHFA Oversight Committee and ABAG Housing Committee is on June 11, 2025.