



ASSOCIATION OF BAY AREA GOVERNMENTS  
METROPOLITAN TRANSPORTATION COMMISSION



Technical Assistance  
for Local Planning  
**HOUSING**

## Index of Regional Housing Technical Assistance Products

*This document outlines all resources developed by the Regional Housing Technical Assistance (RHTA) Program. Please visit the [ABAG-MTC Technical Assistance Portal](#) for resources in energy, transportation, infrastructure and more.*

### Contents

- Most Recent Technical Assistance (as of March 2026) ..... 2
- ADU Products ..... 3
- Inclusionary Zoning Products ..... 5
- ODDS and Rezoning Products ..... 7
- SB 9 Products ..... 8
- AB 2011 and SB 6 Products ..... 8
- AB 130 & SB 131 Products ..... 9
- Other Regional Products ..... 10
- Webinars ..... 15
- Peer Cohorts and Work Groups ..... 16
- County Planning Collaboratives ..... 17
  - Collaborative Contacts ..... 18
- Affirmatively Furthering Fair Housing ..... 18
- Communications, Messaging & Community Engagement ..... 19
  - Communications Products and Services Offered during REAP 1.0 ..... 21
- Housing Data Tools ..... 21
  - HLUV and HESS Office Hours Availability ..... 22
- Housing Elements Adoption Templates ..... 22
- Housing Element Timing Requirements ..... 22
- Housing Elements & HCD Comments ..... 23
- Templates ..... 24
- Resilience TA ..... 25
- Regional Planning Consulting Bench ..... 25
- Local Grants (REAP 1.0) ..... 26
- HCD TA ..... 26

## Most Recent Technical Assistance (as of March 2026)

TA Document (with links)	Date Produced	Description
<a href="#">Replacement Housing Requirements Webinar &amp; Resources</a>	March 2026	Webpage with the webinar recording, presentation slides, and tools to help jurisdictions meet replacement housing requirements under the Housing Crisis Act of 2019 (SB 330), as it has been amended over time.
<a href="#">Welcome Home! Housing in Our Community – Public Engagement Toolkit</a>	March 2026	Provides planners and other public sector staff with creative, approachable public engagement materials for conversations about housing. The goal of these resources is to help staff lay the foundation for conversations about long term housing goals by establishing a shared vocabulary for all ages and encouraging residents to explore community values and opportunities.
<a href="#">Faith-Based Development Resources</a>	March 2026	In October 2025, ABAG hosted three workshops across the region that helped faith-based institutions and local governments learn about how local partnerships can advance housing on faith-based land. This webpage includes presentation slides and short videos that summarize key learnings from the workshops.
<a href="#">Amnesty for Unpermitted ADUs Memo</a>	March 2026	This memo provides guidance on developing and implementing an Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) legalization or amnesty program.
<a href="#">Putting it All Together: Getting ADUs Built Memo</a>	March 2026	The Regional Housing Technical Assistance (RHTA) Program convened an Accessory Dwelling Unit (ADU) Work Group in 2024-25, offering five webinars for jurisdictions looking to encourage ADU development and comply with state ADU laws. This memo builds on the information shared through the Work Group sessions and provides an overview of opportunities to improve ADU policies, processes and public information while meeting the requirements of state laws.

## ADU Products

TA Document (with links)	Date Produced	Description
<a href="#">ADU Affordability Survey Findings and Recommendations</a>	January 2026	This memo provides a technical overview of the ADU Affordability Survey and its potential implications for affordability designations in Annual Progress Reports (APRs). Additionally, HCD approved the use of the 30/30/30/10 formula for 2 more years.
<a href="#">Template: Spanish Language ADU Glossary &amp; Frequently Asked Questions</a>	October 2025	This Spanish-language version of the ADU Glossary & Frequently Asked Questions can be used as a stand alone handout, or can be combined with the ADU Mini Guide for Homeowners. The text may also be cut and pasted into other communications about ADUs as needed.
<a href="#">Separate Conveyance of ADUs as Condominiums</a>	October 2025	Accessory Dwelling Units (ADUs) can be a valuable strategy for meeting local housing goals. Per State law jurisdictions may allow accessory dwelling units (ADUs) to be subdivided into condominium units with distinct ownership. This guide outlines the key legal provisions, potential benefits and pitfalls, as well as implementation steps for jurisdictions. Drawing from experiences in Seattle and Portland, as well as California programs in San José, Martinez, Berkeley and San Diego, this guide provides actionable insights for launching local ADU condominium programs.
<a href="#">ADU Affordability from Planning to Implementation Memo</a>	October 2025	<p>Accessory Dwelling Units (ADUs) can be a valuable strategy for meeting local housing goals. While ADUs are often less expensive to build and rent than other forms of housing, costs remain high. ADU affordability programs help by providing financial and other incentives for qualified homeowners, which can increase production and housing options, particularly for low- and moderate-income households.</p> <p>This memo provides guidance on incentives, supporting low-income homeowners and designing an ADU Affordability Program. It includes checklists for developing an ADU Affordability Program, program examples, and case studies.</p>
<a href="#">ADU Work Group Session 5 Recording and Slides - Helping Homeowners Build ADUs: Putting it all Together</a>	October 2025	<p>A recording and slide deck of the final ADU Work Group Session, <b>Helping Homeowners Build ADUs: Putting it all Together</b>, is available on the Peer Cohorts &amp; Work Groups webpage.</p> <p>The final session focused on developing public information that is easy to understand and thorough, to help residents</p>

		through every step of the way and get more ADUs built. Ideas for future tools and resources.
<a href="#">ADU State Laws Summary and Checklist</a>	July 2025	This summary includes information about the state law requirements, how to comply, and ways jurisdictions may go above and beyond state law to support ADU and JADU development.
<a href="#">Unpermitted ADU Permit Information Checklist</a>	July 2025	This handout provides guidance for property owners who want to obtain permits for Accessory Dwelling Units (ADUs) and/or Junior Accessory Dwelling Units (JADUs) that were built without permits before January 1, 2020. The information in this handout reflects amendments to California ADU and JADU law that went into effect on January 1, 2025.
<a href="#">Template: ADU Glossary &amp; Frequently Asked Questions</a>	July 2025	This list of ADU definitions and frequently asked questions can be used as a stand alone handout, or can be combined with the <a href="#">ADU Mini Guide for Homeowners</a> . The text may also be cut and pasted into other communications about ADUs as needed.
<a href="#">Template: Building an ADU Public Information Slide Presentation</a>	July 2025	This slide deck walks through the ADU process to help members of the public understand the steps to build an ADU. Information in this template can be revised to fit the needs of each audience. Jurisdiction staff can remove, add and rearrange the slides based on the audience and depth of the presentation.
<a href="#">Templates: Social Media Posts &amp; Flyers</a>	July 2025	These customizable PowerPoint slides can be saved as image files for flyers or social media posts. They can be used for general ADU education or for announcing ADU related events.
<a href="#">Template: Public Information Language</a>	July 2025	This is a template with language that may be customized for staff to use on their websites, handouts or other communications about ADUs.
<a href="#">ADU Graphics &amp; Icons</a>	July 2025	These ADU graphics and icons can be used by jurisdiction staff on websites, handouts or other communications about ADUs.
<a href="#">Template: ADU Mini Guide for Homeowners</a>	May 2025	This is a template handout that can be customized by staff for residents looking to build an ADU.
<a href="#">ADU Affordability Assumptions for Annual Progress Reports</a>	April 2025	This memo provides guidance on reporting Accessory Dwelling Unit (ADU) affordability in the 2024 Annual Progress Reports (APRs) due April 1, 2025.
<a href="#">AB 1332 Staff Report Template</a>	April 2025	This slide deck template can be customized by jurisdiction staff updating the City Council or Planning Commission about AB 1332.

<a href="#">AB 1332 Pre-Approved ADU Plans Template Presentation</a>	April 2025	This is a staff report template that jurisdiction staff can customize to inform elected bodies about AB 1332.
<a href="#">Accessory Dwelling Unit (ADU) Affordability Survey Tool Resources</a>	March 2025	In March 2025, the ADU Affordability Survey questions were updated to collect more specific data. The template flyers for jurisdictions' use have been updated to reflect these changes.
<a href="#">AB 1332 Overview and Implementation Checklist</a>	February 2025	Under AB 1332, jurisdictions must create a program to pre-approve ADU plans by January 1, 2025. This document is an overview of the legislation and a checklist to help ensure jurisdiction staff have a process in place to meet the requirements.
<a href="#">AB 1332 ADU Plan Pre-Approval Application Checklist</a>	February 2025	This is a checklist for staff to use as a template for applicants seeking pre-approval of ADU plans.
<a href="#">AB 1332 ADU Site-Specific Application Checklist Template</a>	February 2025	This is an application checklist for staff to use as a template for applications seeking building permits for ADUs using pre-approved plans.
<a href="#">AB 1332 Pre-Approved ADU Plan Information Sessions</a>	September 2024	Under AB 1332, jurisdictions must create a program to pre-approve ADU plans by January 1, 2025. Session Two provided an overview of existing local pre-approved ADU plans programs, including challenges and recommendations for program development.
<a href="#">ADU Affordability Survey Tool</a>	June 2024	To help document the affordability of new ADUs, the RHTA Program is launching an online survey tool to help jurisdictions meet ADU monitoring requirements made in their Housing Elements. The survey was developed in consultation with an advisory group of jurisdiction staff and has been reviewed by HCD.  Resources included on this webpage include <b>instructions for jurisdictions; flyer templates for jurisdictions' use</b> and a link to the <b>online survey tool</b> found at <a href="https://bit.ly/ADUHomeownerSurvey">https://bit.ly/ADUHomeownerSurvey</a> .
<a href="#">ADU Affordability Safe Harbor</a>	March 2022	This technical memo describes how to use accessory dwelling units (ADUs) as part of your Housing Element Sites Inventory section.

## Inclusionary Zoning Products

TA Document (with links)	Date Produced	Description
<a href="#">Inclusionary Zoning Policies across Bay Area Jurisdictions</a>	June 2024	This folder contains documents that summarize inclusionary zoning standards for each of the 109 Bay Area

		<p>jurisdictions. These documents are meant to be a resource for jurisdiction staff who would like an overview of Bay Area inclusionary policies.</p> <p>Jurisdiction staff provided inclusionary information for their own jurisdictions in 2023. Please keep in mind that policies may have changed since the initial data collection. Jurisdiction staff may edit any outdated information by logging into a Box account and making direct changes in the document. If staff are unable to make direct edits, please email <a href="mailto:HousingTA@bayareametro.gov">HousingTA@bayareametro.gov</a>.</p>
<a href="#">Inclusionary Housing Template Presentation</a>	May 2024	This template offers jurisdiction staff a ready-to-use presentation for giving an entry-level talk about creating or updating inclusionary housing policies. Included with the presentation is a document that provides sample talking points and instructions for each slide.
<a href="#">Case Study: Berkeley Housing Preference Policy</a>	May 2024	<p>The City of Berkeley collaborated with community leaders and organizations to create a list of housing preferences that considers the histories and needs of past, present and future residents of Berkeley.</p> <p>This Housing Preference Policy will result in a process to prioritize affordable housing applicants who meet the adopted standards for priority access to the city's below market rate (inclusionary) units and nonprofit affordable units supported by the city's Housing Trust Fund.</p>
<a href="#">Sample Affordable Housing Ordinances</a>	May 2024	These samples from Belmont, Hayward and Richmond can be adapted by jurisdictions creating or updating their inclusionary housing ordinances.
<a href="#">Recently Updated Inclusionary Zoning Ordinances</a>	March 2024	This document provides a summary and links to recently updated to inclusionary zoning regulations across multiple jurisdictions in the Bay Area.
<a href="#">Feasibility Study Requirements</a>	March 2024	This document explains what an inclusionary zoning feasibility study is, why it might be helpful and when it is required.
<a href="#">Inclusionary Affordable Housing Program Considerations</a>	May 2023	This guidance paper is intended to present policy considerations for creating or updating an inclusionary housing program, to implement certain state program requirements as of 2022, and to identify major items that are typically addressed in developer agreements, rent regulatory agreements, and affordable homebuyer agreements.

## ODDS and Rezoning Products

TA Document (with links)	Date Produced	Description
<a href="#">Getting Rezoning Right Resources</a>	June 2024	<p>This page offers advice and resources for staff and officials working on rezoning initiatives to achieve local housing goals. Resources include an <b>overview of the six guiding principles to getting rezoning right; checklist for rezoning; other RHTA resources; external resources and rezoning project profiles</b> from communities in the Bay Area.</p>
<a href="#">Housing, Density &amp; Design Resources</a>	June 2024	<p>These resources were created for local government staff to support constructive conversations with residents and community leaders about residential rezonings.</p> <p>Resources include <b>two presentations</b> that outline the value of rezoning and what different levels of density look like; <b>two engagement activities; a user guide</b> with talking points for the presentations and folders with <b>images and other assets</b> included in the materials.</p>
<a href="#">Objective Design Standards Handbook for Residential and Mixed-Use Projects</a>	April 2024	<p>Resources on this page include an Objective Design Standards Handbook (in PDF, InDesign, Word, and image files), a template presentation, and a staff report template.</p> <p>These resources provide a how-to manual for creating objective design standards that are rooted in a community's design values and its existing policies. They provide curated design standards and zoning graphics for a range of building and site design topics that planners can select from and refine to meet their community's needs.</p>
<a href="#">Programs to Rezone: Technical Memo</a>	August 2023	<p>This technical memo describes how to use a program to rezone if you have a shortfall of sites in your inventory in your Housing Element. This memo was updated in July 2023 to incorporate the Clovis Court of Appeal decision (Martinez v. City of Clovis (2023) 90 Cal.App.5th 193.).</p>

## SB 9 Products

Note, these products will be updated in Spring 2025 following 2024 legislative changes.

TA Document (with links)	Date Produced	Description
<a href="#">SB 9 Resources</a>	August 2022	<p>These resources are meant to help staff and elected officials communicate about SB 9 with colleagues and constituents. Resources include:</p> <ul style="list-style-type: none"> <li>• Webinar, slide deck, memo templates, Summaries, FAQ and Other References</li> <li>• Model ordinance</li> <li>• Objective Design and Development Standards (ODDS) Toolkit</li> <li>• SB 9 application checklist for two-unit developments and urban lot splits</li> <li>• Sample deed restrictions for two-unit development and lot splits</li> </ul> <p>Sample Affidavit regarding owner-occupancy</p>

## AB 2011 and SB 6 Products

TA Document (with links)	Date Produced	Description
<a href="#">Understanding AB 2011 and SB 6</a>	July 2023	This technical overview includes policy decisions and recommended actions, site criteria and development standards, and general project requirements and review timelines for both AB 2011 and SB 6.
<a href="#">Overview of AB 2011 and SB 6</a>	July 2023	AB 2011, the Affordable Housing and High Road Jobs Act of 2022 and SB 6, the Middle Class Housing Act of 2022, are intended to permit residential development on sites currently zoned and designated for commercial or retail uses. Both bills were signed into law by Governor Gavin Newsom on September 29, 2022, and will go into effect on July 1, 2023. This document presents a summary of key details of each bill.
<a href="#">AB 2011 and SB 6 Staff Resources for Implementation</a>	June 2023	AB 2011, the Affordable Housing and High Road Jobs Act of 2022 and SB 6, the Middle Class Housing Act of 2022, are intended to permit residential development on sites currently zoned and designated for commercial or retail uses. Both bills will go into effect on July 1, 2023. These guides and templates are meant to prepare staff for implementing these bills and prepare for accepting and reviewing AB 2011 project applications.

## AB 130 & SB 131 Products

TA Document (with links)	Date Produced	Description
<a href="#">2025 New State Housing Laws Webinar – Recording and Presentation Slides</a>	December 2025	Staff from Goldfarb & Lipman LLP joined the Regional Housing Technical Assistance (RHTA) Program to give an overview of new state housing laws passed in the 2025 legislative session. Among the topics covered in this webinar were updates to AB 130/SB 131 (2025) and an overview of SB 79.
<a href="#">Template: Urban Infill Housing CEQA Exemption Project Eligibility Checklist</a>	December 2025	This document is a template eligibility checklist for development proponents to complete to demonstrate the proposed project qualifies for an exemption from CEQA as an urban infill housing development per Public Resources Code Section 21080.66 (AB 130).
<a href="#">Template: Tribal Consultation Notification Letter for Urban Infill Housing Development Project</a>	December 2025	This document is a template letter to Native American tribes providing them notice of an inviting them to consult on an urban infill housing development project that may qualify for an exemption from CEQA per Public Resources Code Section 21080.66 (AB 130).
<a href="#">Template: Letter to Native American Tribes Requesting Consultation on Urban Infill Housing Development Project</a>	December 2025	This document is a template letter to Native American tribes that have requested consultation on an urban infill housing development project that may qualify for an exemption from CEQA per Public Resources Code Section 21080.66 (AB 130).
<a href="#">Template: Letter to Applicant Regarding Tribal Consultation on Urban Infill Housing Development Project</a>	December 2025	This document is a template letter to applicants regarding the tribal consultation process for an urban infill housing development project that may qualify for an exemption from CEQA per Public Resources Code Section 21080.66 (AB 130).
<a href="#">Template: Documentation of Tribal Consultation Pursuant to Public Resources Code Section 21080.66</a>	December 2025	This document is a template for documenting the tribal consultation concerning an urban infill housing development project that is or may be exempt from CEQA under Public Resources Code Section 21080.66 (AB 130).
<a href="#">Template Required Conditions of Approval for Project Receiving Urban Infill Housing Development CEQA Exemption</a>	December 2025	This document provides template required conditions of approval for projects that are exempt from CEQA per Public Resources Code Section 21080.66 (AB 130), which pertains to qualifying urban infill housing development projects.
<a href="#">Overview of AB 130 &amp; SB 131 (2025): High-Level Summary</a>	November 2025	<b>An updated version of the summary was published on November 18, 2025 to incorporate the updates made by SB 158 (2025).</b>

TA Document (with links)	Date Produced	Description
		<p>This document provides a high-level overview of AB 130 and SB 131 as amended by SB 158 (2025) to help local government staff identify key issues and determine where deeper analysis may be needed. This resource is not exhaustive, but rather highlights provisions of particular relevance to planning, building and housing staff.</p>

## Other Regional Products

TA Document (with links)	Date Produced	Description
<a href="#">2025 New State Housing Legislation Checklist for Staff</a>	February 2026	<p>This checklist contains potential action steps for the most common requirements based on new California housing laws passed in 2025. There are other requirements that are not listed here, so be sure to review the laws in more detail. This checklist is meant to be used in conjunction with the 2025 New State Housing Laws Summary and Webinar.</p>
<a href="#">2025 New State Housing Legislation Summary</a>	January 2026	<p>This document was prepared for the Association of Bay Area Governments (ABAG) Regional Housing Technical Assistance (RHTA) Program, to be shared with local planning staff. It is a summary of significant housing legislation that was passed in the 2025 legislative session and subsequently signed into law by Governor Newsom. All bills become effective on January 1, 2026, unless otherwise noted.</p>
<a href="#">2025 New State Housing Laws Webinar – Recording and Presentation Slides</a>	December 2025	<p>Staff from Goldfarb &amp; Lipman LLP joined the Regional Housing Technical Assistance (RHTA) Program to give an overview of new state housing laws passed in the 2025 legislative session. Among the topics covered in this webinar were updates to AB 130/SB 131 (2025) and an overview of SB 79.</p>
<a href="#">SB 79 Summary</a>	November 2025	<p>SB 79 makes qualified transit-oriented housing developments an allowed use on sites zoned for residential, mixed-use, or commercial development that are located near specified transit stops in counties with more than 15 passenger rail stations. This document summarizes the key provisions of SB 79 that are most relevant to local governments.</p>
<a href="#">The Sheetz Decision and What It Means for Impact Fees</a>	September 2025	<p><b>An updated version of this memo has been published on September 15, 2025 to reflect the</b></p>

TA Document (with links)	Date Produced	Description
		<p><b>outcome of the California Court of Appeal’s decision on remand.</b></p> <p>A 2024 U.S. Supreme Court decision, <i>Sheetz v. County of El Dorado</i>, raises the possibility of increased legal challenges to impact fees charged by local governments. This memo, <i>The Sheetz Decision and What It Means for Impact Fees</i>, aims to clarify the potential consequences of the Supreme Court's Sheetz decision.</p>
<p><a href="#">Transit-Oriented Communities (TOC) Housing Policy Implementation Guides</a></p>	<p>July 2025</p>	<p>These Implementation Guides provide detailed profiles for all 26 options for meeting the <a href="#">TOC Policy’s</a> housing policy requirements for affordable housing protection, preservation and production. These guides are intended to support local jurisdictions, community partners and other stakeholders in developing and refining policies that both meet TOC requirements and reflect local housing needs.</p>
<p><a href="#">SB 684 (2023) and SB 1123 (2024) Small Lot Subdivision and Housing Development</a></p>	<p>May 2025</p>	<p>Effective July 1, 2025, SB 1123 updates sections of SB 684. These updated resources incorporate the changes made by SB 1123. The Model Ordinance provides template language for jurisdictions to implement the law. The Template Application Review Checklist can be used to review applications and ensure that a proposed subdivision and housing development meets all requirements of SB 684 and 1123.</p>
<p><a href="#">2024 New State Housing Laws Checklist for Staff</a></p>	<p>March 2025</p>	<p>This checklist contains potential action steps for the most common requirements based on new housing laws passed in 2024.</p>
<p><a href="#">2024 New Housing Laws Summary</a></p>	<p>February 2025</p>	<p>The recent state legislative session brings many changes to housing laws in California. Several new laws impact jurisdictions' housing processes. This summary document includes explanations of new laws, action items for jurisdiction staff and impacts for staff.</p>
<p><a href="#">Mitigation Fee Act Templates</a></p>	<p>June 2024</p>	<p>These templates are intended to help jurisdictions meet the requirements of The Mitigation Fee Act, which requires local agencies to report information about their development impact fees.</p> <p>There are four versions of the form to accommodate jurisdictions that want to 1) have separate one- and five-year reports versus a combined report and 2)</p>

TA Document (with links)	Date Produced	Description
		have a separate form for each impact fee versus combining all impact fees in one form.
<a href="#">Streamlining Housing Project Processing</a>	June 2024	These reference documents, in Excel and Word formats, summarize key aspects of state laws that affect how jurisdictions review housing development applications. They are intended for jurisdiction staff use or to help jurisdictions produce information for the public or applicants.
<a href="#">AB 894 Shared Parking Agreements</a>	June 2024	AB 894 allows sites to share parking spaces if the site providing the shared parking spaces (“provider site”) has excess parking. If the site receiving parking (“receiving site”) uses the shared parking spaces to satisfy the local parking requirements, both sites and the agreement must meet certain requirements. This explanation document describes the criteria and requirements under AB 894.
<a href="#">Farmworker Housing Tools &amp; Resources</a>	June 2024	<p>These tools and resources are designed to encourage the production of farmworker housing. The templates are designed for local jurisdictions to adapt based on their specific community needs and context.</p> <p>Farmworker Housing tools and resources on this page include a <b>Zoning Ordinance Template; ADU Forgivable Loan Template; Case Studies on Opportunity Sites for City-County Partnerships; Finance Matrix; and a Process Roadmap.</b></p>
<a href="#">Density Bonus Model Ordinance &amp; Program Guidelines</a>	May 2024	These resources are meant to help staff adhere to Density Bonus requirements. The <b>Density Bonus Model Ordinance</b> provides template language for jurisdictions to adopt and the <b>Density Bonus Program Guidelines</b> provide administrative guidance for implementation of the State Density Bonus Law and the local agency’s Density Bonus Ordinance.
<a href="#">SB 684 Small Lot Subdivision - Template Application Review Checklist and Streamlining Model Ordinance</a>	May 2024	<p>SB 684 requires a local agency to ministerially consider, without discretionary review or a hearing, a parcel map or a tentative and final map for a housing development project that meets certain requirements as long as the proposed subdivision will result in 10 or fewer parcels and the housing development project on the lot proposed to be subdivided will contain 10 or fewer residential units.</p> <p>These resources are meant to help staff implement SB 684 and process applications. The <b>Model</b></p>

TA Document (with links)	Date Produced	Description
		<p><b>Ordinance</b> provides template language for jurisdictions to implement the law. The <b>Template Application Review Checklist</b> can be used to review applications and ensure that a proposed subdivision and housing development meets all requirements of SB 684.</p>
<p><a href="#">2023 New Housing Legislation Checklist</a></p>	<p>May 2024</p>	<p>This checklist contains potential action steps for the most common requirements based on new housing laws passed in 2023. Many state housing laws impose review and approval timelines on local agencies; consider making a table identifying each of the deadlines.</p>
<p><a href="#">SB 35 Streamlining Application Processing and SB 35 Template Application Checklist</a></p>	<p>May 2024</p>	<p>SB 35 established a streamlined and ministerial approval process for certain multifamily housing development projects. Eligible projects must comply with objective planning standards, provide specified levels of affordable housing and meet other specified requirements.</p> <p>The <b>Application Processing for Local Governments Guide</b> can be used to develop an internal review process for housing development projects that invoke SB 35. The <b>Template Application Checklist</b> can be used to review applications and ensure that a proposed housing development meets all requirements of SB 35.</p>
<p><a href="#">AB 2339 Housing Element Analysis Memo</a></p>	<p>August 2023</p>	<p>AB 2339 requires additional analysis related to emergency housing for Bay Area jurisdictions that 1) submit drafts of Housing Elements to HCD after April 1, 2023, or 2) did not submit a first draft to HCD until after January 31, 2023. This memo provides a framework for how to conduct that analysis. HCD will not certify a Housing Element subject to AB 2339 unless a satisfactory analysis is included.</p>
<p><a href="#">2023 Potential New Housing Legislation: Overview and Presentation</a></p>	<p>August 2023</p>	<p>This is a summary of some of the housing legislation that could have a significant impact on local jurisdictions if it is enacted into law. These documents, including a slide deck, are intended solely as a technical overview of new housing-related legislation.</p>
<p><a href="#">AB 725 General Plans Housing Element: Moderate-Income Housing</a></p>	<p>May 2023</p>	<p>Assembly Bill 725 General Plans: Housing Element: Moderate-Income Housing: Suburban and Metropolitan Jurisdictions (2019-2020), passed in 2021, adds new rules regarding the sites that can be used in Housing Elements. Generally, the legislation</p>

TA Document (with links)	Date Produced	Description
		requires that jurisdictions' Housing Elements plan a portion of their regional housing needs for moderate-income and above-moderate-income units on medium-density sites. This document explains the requirements and how cities can comply with the new rules.
<a href="#">Guide to California State Replacement Housing Requirements</a>	May 2023	This technical overview describes replacement housing requirements under three state laws - the Density Bonus Law, Housing Element law, and the Housing Crisis Act of 2019. The purpose of the replacement requirements is to prevent the loss of housing units and the displacement of lower income households.
<a href="#">Farmworker Housing Toolkit</a>	June 2022	This Farmworker Housing Toolkit provides a one-stop source of information to assist local agencies in including the special housing needs of Farmworkers within their Housing Elements with the legislative framework, data, policies and programs that local jurisdictions can reference in the development of their farmworker housing needs analysis for their Cycle 6 Housing Element.
<a href="#">Pilot of Symbium Plancheck</a>	December 2021	The Symbium Plancheck tool streamlines residential site plan review for applicants and planners by incorporating the participating jurisdiction's residential municipal code regulations into the tool for a customized plan review experience. ABAG offered up to seven free licenses to jurisdictions as part of the pilot.
<a href="#">Consequences of Non-Compliance with Housing Laws</a>	October 2021	This two-page summary was developed to help answer the question of what may happen if jurisdictions fall out of Housing Element compliance.
<a href="#">Parking Presentation and Webinars</a>	December 2014	<p>These materials are meant to help users:</p> <ul style="list-style-type: none"> <li>• Acquire better understanding of the process for upgrading your parking technology</li> <li>• Learn about parking technology hardware and software being used locally</li> <li>• Share your experience and knowledge with others</li> <li>• Develop contact with others who are experienced and/or interested in this field – collaborations for parking technology endeavors</li> </ul>

TA Document (with links)	Date Produced	Description
<a href="#">Parking Toolbox and Handbook</a>	June 2007	This toolbox and handbook are designed to assist city officials, technical staff and decision makers with the planning and implementation of parking policies and programs designed to encourage and support Smart Growth and Transit Oriented Development (TOD).

## Webinars

Since the RHTA program began, over 30 webinars have provided information on a variety of topics. All webinar materials are available on this [webpage](#).

Webinar (with links)	Date Produced
<a href="#">2025 New Housing Laws</a>	December 2025
<a href="#">Updates to the APR and an overview of HCD Connect</a>	January 2025
<a href="#">2024 New Housing Laws</a>	December 2024
<a href="#">AB 1332 Pre-approved ADU Plans Information Sessions</a>	June 2024
<a href="#">Working with BART on Transit-Oriented Development</a>	May 2024
<a href="#">Preparing Objective Design Standards for Multifamily Housing: Introducing ABAG's Objective Design Standards Handbook</a>	April 2024
<a href="#">2024 Changes to the APR with HCD</a>	January 2024
<a href="#">2023 New State Housing Laws Overview</a>	November 2023
<a href="#">Overview of AB 2011 and SB 6</a>	March 2023
<a href="#">Annual Progress Reports with HCD</a>	January 2023
<a href="#">Talking with the Media about Housing</a>	December 2022
<a href="#">2022 New Housing Laws</a>	November 2022
<a href="#">Bay Area Priority Sites Pilot Program</a>	September 2022
<a href="#">How to Address HCD Comments for Certification</a>	September 2022
<a href="#">Turner Center and ABAG Present: Best Practices to Implement SB 9 and Missing Middle Housing in the Bay Area</a>	September 2022
<a href="#">Leveraging Your Land: Best Practices for Reusing Public Land for Housing</a>	August 2022
<a href="#">Transforming Aging Malls and Office Parks: Reuse Challenges and Opportunities</a>	August 2022
<a href="#">Webinar for Elected Officials: Learn About Available Assistance for Housing Element Updates</a>	March 2022
<a href="#">Keep Calm and Certify On: Tips from Early Adopters</a>	January 2022
<a href="#">New Annual Progress Report Requirements with HCD</a>	January 2022
<a href="#">New Housing Law: Webinar and Presentation</a>	November 2021
<a href="#">Surplus Public Land: What Local Agencies Need to Know</a>	October 2021
<a href="#">HESS Tool 1.0 Tutorial Webinar</a>	October 2021

Webinar (with links)	Date Produced
<a href="#">Context of SB 9 and Potential Impacts</a>	September 2021
<a href="#">Integrating Climate Adaptation/Resilience into Your Housing Element</a>	July 2021
<a href="#">Affirmatively Furthering Fair Housing: Data Deep Dive</a>	July 2021
<a href="#">Affirmatively Furthering Fair Housing: The Nuts and Bolts with HCD</a>	June 2021
<a href="#">Engage How To! Introduction to Remote Meeting Tools</a>	May 2021
<a href="#">Housing Sites Inventory - Deep Dive</a>	May 2021
<a href="#">Incorporating Environmental Justice and Safety into your Housing Element</a>	May 2021
<a href="#">How to Talk About Housing – Data-Driven Lessons on Housing Communications that Work and Those that Backfire</a>	April 2021
<a href="#">Planning Collaboratives Kick-Off</a>	April 2021
<a href="#">Using Data Effectively in Housing Element Updates – ABAG’s Housing Needs Data Packets and Accessing the US Census</a>	March 2021
<a href="#">Creating Capacity: An Overview of the Sites Inventory</a>	March 2021
<a href="#">Housing Element 101 - Overview and New Laws + Tips</a>	February 2021
<a href="#">Planning Innovations Webinar: Regional Data Tools for the Housing Element</a>	October 2020
<a href="#">Housing Planning: For the Future</a>	July 2020

## Peer Cohorts and Work Groups

Group Title	Description
<a href="#">ADU Work Group: First Four Sessions</a>	<p>The ADU Work Group is convened to help jurisdictions encourage ADU development and meet housing goals. Recordings and slide decks from the first three sessions are now available for review. The initial session topics include:</p> <ul style="list-style-type: none"> <li>- Session 1: ADU Landscape 101: Where are we now?</li> <li>- Session 2: Zoning, Streamlining, Preapproving: Steps to Promote ADUs</li> <li>- Session 3: Hot Topics: Amnesty and Condoization</li> <li>- Session 4: Affordable ADUs: Fee Waivers, Loan Programs, Affordability and Financing</li> </ul>
<a href="#">Zoning for Affordability Work Group</a>	<p>The Zoning for Affordability Work Group was aimed at jurisdictions looking to:</p> <ul style="list-style-type: none"> <li>• Adopt an inclusionary zoning ordinance, density bonus policy or affordable housing overlay zone or similar program; or</li> <li>• Update their existence ordinance or program to make it more effective.</li> </ul>

Group Title	Description
	Discussion topics included evaluating an inclusionary ordinance, evaluating financial feasibility, working with state programs and understanding the tradeoffs of fees versus units.
<a href="#">Malls &amp; Office Parks Transformation Work Group</a>	<p>This work group was designed for local planning, housing and economic development staff interested in learning about the challenges and opportunities involved in transforming aging malls and office parks into neighborhoods that are affordable to households across the income spectrum.</p> <p>Session materials, as well as the <a href="#">Mall and Office Transformation Guide</a>, provide a suite of resources to help communities and planners build homes, parks, and other community amenities in place of empty malls and offices.</p>
<a href="#">Leading with Equity Work Group</a>	<p>This work group was comprised of 15 planning and housing department staff seeking to advance racial and housing equity policies and programs within their Housing Element work. The work group focused on promoting leadership development, capacity building toward navigating institutional change, peer-support and one-on-one coaching. The lessons from the work group helped participants develop tools and products to aid jurisdiction staff in embedding equity into their housing policy and planning work.</p>
“Big 3” Cohort	<p>The “Big 3” Cohort includes planning and housing staff from Oakland, San Francisco and San Jose. Staff meet on a bi-monthly basis to discuss housing-related topics.</p>
<a href="#">Wildfires – How to Preserve and Protect Housing</a>	<p>This work group was designed for local planning and housing staff interested in learning about how the emerging regular reality of wildfires can be included in agencies land use planning efforts, including Housing Elements and Safety Elements.</p>
Making Missing Middle Housing Work	<p>This work group focused on "missing middle" housing and how to develop and implement a middle housing strategy. Products from this group included:</p> <ul style="list-style-type: none"> <li>• <a href="#">Middle Housing Feasibility Tool</a></li> <li>• <a href="#">Bay Area Middle Housing Market Report</a></li> <li>• <a href="#">“Zoning for Middle Housing” Guidebook</a></li> <li>• <a href="#">“Making Middle Housing Affordable” Guidebook</a></li> <li>• <a href="#">Middle Housing Zoning Changes and RHNA</a></li> <li>• <a href="#">Middle Housing Mythbusters</a></li> <li>• <a href="#">“What is Middle Housing?” customizable slide deck</a></li> </ul>

## County Planning Collaboratives

County-based groups staffed by a paid coordinator who provides technical assistance and facilitates cross-jurisdiction engagement for the Housing Element updates and other housing-related topics.

## Collaborative Contacts

Counties	Contact Name	Organization/Agency	Contact Information
Alameda	Carla Violet	Urban Planning Partners	<a href="mailto:cviolet@up-partners.com">cviolet@up-partners.com</a>
Contra Costa	Dana Ayers	MIG	<a href="mailto:dayers@migcom.com">dayers@migcom.com</a>
Marin	Jillian Zeiger	Marin County	<a href="mailto:jillian.zeiger@marincounty.gov">jillian.zeiger@marincounty.gov</a>
Napa/Sonoma	Jane Riley	4LEAF	<a href="mailto:iriley@4leafinc.com">iriley@4leafinc.com</a>
Santa Clara	Samantha Dolgoff	Community Planning Collaborative	<a href="mailto:dolgoff@planningcollaborative.com">dolgoff@planningcollaborative.com</a>
San Mateo	Josh Abrams	Community Planning Collaborative	<a href="mailto:abrams@planningcollaborative.com">abrams@planningcollaborative.com</a>
Solano	Robert Guerrero Jennifer Gastelum	STA Placeworks	<a href="mailto:rguerrero@sta.ca.gov">rguerrero@sta.ca.gov</a> <a href="mailto:jgastelum@placeworks.com">jgastelum@placeworks.com</a>

The Planning Collaboratives kick-off on April 13, 2021 with a webinar. Please see the links below:

- [Planning Collaboratives Kick-Off: Webinar video recording](#)
- [Planning Collaboratives Kick-Off: Presentation](#)
- Additional resource from the webinar: [A Collaborative Approach to Addressing our Housing Challenges](#)

## Affirmatively Furthering Fair Housing

TA Document (with links)	Date Produced	Description
<a href="#">Affirmatively Furthering Fair Housing Policies and Programs Toolkit</a>	September 2022	This toolkit was created to assist local jurisdictions with completing the crucial step of establishing AFFH goals, policies and actions in the Housing Element. The toolkit highlights 15 key strategies Bay Area jurisdictions can implement to further fair housing. The AFFH Policies and Programs Toolkit was reviewed by HCD staff and incorporates their feedback.
<a href="#">Segregation and Land Use Reports</a>	August 2022	Each jurisdiction's report and accompanying dataset provide segregation measures for both the local jurisdiction and the region using several indices, as required by the AFFH guidance issued by the California Department of Housing and Community Development (HCD). Local jurisdiction staff can use the segregation report and dataset to complete a component of the Assessment of Fair Housing, which requires analysis of segregation patterns related to race, other protected characteristics, and lower-income households.
<a href="#">AFFH Tips Memo</a>	March 2022	This document provides a summary review of HCD comments on Housing Elements submitted from other jurisdictions throughout the state to identify common pitfalls and make recommendations about how Bay Area jurisdictions can craft policies to meet

TA Document (with links)	Date Produced	Description
		AFFH goals -streamlining the path towards certification.
<a href="#">Leading with Equity Working Group</a>	March 2022	This working group launched in March 2022 with 15 planning and housing department staff who sought to advance racial and housing equity policies and programs within their Housing Element work. The group focused on promoting leadership development, capacity building toward understanding and navigating institutional change, peer-support and one-on-one coaching.
<a href="#">AFFH Data Guidance Checklist</a>	February 2022	This checklist provides sources to data points outlined in the AFH.
<a href="#">Affirmatively Furthering Fair Housing Policy Resources Annotated Bibliography</a>	February 2022	This document summarizes existing housing policy resources which help identify goals, policies and actions to address a range of fair housing issues.
<a href="#">AFFH Template Staff Report</a>	August 2021	This template staff report can be used by jurisdiction staff to introduce new AFFH requirements to their local decisionmakers.
<a href="#">AFFH Template Staff Slide Deck</a>	August 2021	This template staff slide deck can be used by jurisdiction staff to introduce new AFFH requirements to their local decisionmakers.
<a href="#">AFFH: The Nuts and Bolts with HCD Webinar</a>	June 2021	This webinar covers the basics of AB 686 and outlined new requirements for the Housing Element.
<a href="#">AFFH: Data Deep Dive Webinar</a>	July 2021	This webinar served as a more focused look into the analysis required for the Assessment of Fair Housing (AFH), and specifically the segregation and integration patterns analysis, which featured ABAG's work with UC Merced via the <a href="#">STIR Labs partnership</a> .

## Communications, Messaging & Community Engagement

TA Document (with links)	Date Produced	Description
<a href="#">Understanding Displacement Presentation Template</a>	April 2025	This presentation template, available in English, Spanish and a bilingual version, is geared toward public audiences and elected officials to help them understand the causes of displacement and potential solutions. The template can be revised to meet a jurisdiction's specific needs.
<a href="#">Tribal Consultation Toolkit</a>	May 2024	Tribal consultation is a process that local governments conduct to consult and coordinate with California Native American tribes within the jurisdiction of a proposed project. The goal of tribal

TA Document (with links)	Date Produced	Description
		<p>consultation is to ensure that any new project – such as constructing affordable housing - properly identifies, respects, and cares for tribal cultural resources that may be present.</p> <p>This toolkit provides local governments and project proponents guidance and supporting information for use during tribal consultation under Senate Bill 35 (2018) and Assembly Bill 168 (2020).</p>
<a href="#">RHTA Photo Catalog</a>	June 2023	This catalog provides photos illustrating neighborhoods with varied types of housing. All photos are available for use by Bay Area jurisdictions working on housing public engagement.
<a href="#">508 Compliance Guidelines</a>	August 2022	These resources may help organizations meet Section 508 compliance. Section 508 of the Rehabilitation Act of 1973 is a federal government code that requires organizations that receive federal funds to have websites, web apps and electronic documents that are accessible to people with disabilities.
<a href="#">Bay Area Community Based Organizations (CBO) and Media Contact Lists</a>	July 2022	This list includes contact information for community-based organizations and media organizations. Contacts are organized by county, area of advocacy, and media type.
<a href="#">"Let's Talk About Housing:" Communications Guide for Local Government</a>	June 2022	This document is a data-driven communications guide for use by staff and elected officials to foster productive conversations with residents about housing. The guide is based on existing and new research and includes consistent, clear language for discussions about affirmatively furthering fair housing (AFFH) legislation.
<a href="#">Best Practices for Equitable Engagement Primer</a>	June 2022	This document shares effective ways to engage communities and stakeholder organizations that traditionally are underrepresented in local government processes. It is designed to provide local jurisdictions with a range of tools, strategies and best practices for engaging all community members.
<a href="#">Template Housing Survey</a>	March 2022	This template survey is for jurisdictions to gather information about housing issues and concerns from community members.
<a href="#">Best practices for engaging multilingual constituents</a>	November 2021	This document includes tips on various topics for effective public outreach and community engagement, including translating materials, speaking effectively, creating break-out groups, and getting interpreters involved upfront.

TA Document (with links)	Date Produced	Description
<a href="#">Social Media Toolkit</a>	October 2021	This toolkit gives jurisdictions sample language and a photo library to communicate with residents online about Housing Element updates.
<a href="#">Guide to Housing Element + AFFH Public Participation</a>	September 2021	This guide can be used to reference best practices for public outreach and participation. This was prepared by a consortium of community groups to guide equitable public outreach for the Housing Element update.

### Communications Products and Services Offered during REAP 1.0

- Consultant support, including communications coaching, meeting facilitation services, and meeting materials.
- Licenses for Balancing Act, an online public engagement housing simulation tool, available to 25 jurisdictions. Reduced rates also negotiated for additional jurisdictions.
- Translation and interpretation [services](#).

### Housing Data Tools

Tool	Description
<a href="#">Housing and Land Use Viewer (HLUV) Tool</a>	Launched in May 2023, HLUV is a publicly accessible website that builds on the HESS tool. The website includes regional, county, and jurisdictional views of housing element sites (from the 4 <sup>th</sup> , 5 <sup>th</sup> , and 6 <sup>th</sup> cycles), environmental constraints (including wildfire and sea level rise risks), and planning considerations (including Transit Oriented Communities, Equity Priority Communities, Plan Bay Area 2050 Growth Geographies, zoning, infrastructure access, and data identified in HCD’s AFFH Guidance Memo). ABAG will continue to update the website with housing inventories in newly certified housing elements, major updates to the parcel basemap, and zoning and general plan data for the region.
<a href="#">Housing Element Site Selection (HESS) Tool</a>	Launched in Fall 2020, HESS is a web-based mapping platform that assists Bay Area jurisdictions with site identification for Housing Element site inventories and flags sites that will likely require rezoning to be used under new state laws. In Fall 2021, ABAG launched a <a href="#">1.0 update</a> to the HESS Tool based on feedback received from local planning staff, consultants, subject-matter experts and HCD. Updates included more granular screening categories, additional filters, an editing module to update underlying local land use data, and more.
HESS Tool 2.0 Modules	Released in April 2022, the first module is an <b>AFFH Map</b> which allows local planners to visualize the distribution of their site inventories alongside key AFFH data layers. The second module supports jurisdictions with the <b>Realistic Capacity Calculations</b> for sites included in their inventories. ABAG has collected and analyzed data from local jurisdictions’ Annual Progress Reports, Zoning Ordinances, and General Plans to adjust the theoretical maximum

Tool	Description
	capacity of sites to reflect historical building trends more accurately. Users can generate realistic capacity reports prepopulated with this data, which can be submitted to HCD as supportive documentation. AFFH attributes have also been added to the site inventory form and local staff can produce their own pivot tables.
<a href="#">Housing Needs Data Packets</a>	These data packets for all 109 Bay Area jurisdictions contain tables, figures, and accompanying text for over 60 data points that can be placed directly into the Housing Needs section of each jurisdiction’s housing element. The data packets were <a href="#">pre-reviewed by HCD for consistency with state requirements</a> to create predictability during the Housing Element review process.

### HLUV and HESS Office Hours Availability

- To walk through the tools or make data requests, please email Heather Peters at [hpeters@bayareametro.gov](mailto:hpeters@bayareametro.gov).

### Housing Elements Adoption Templates

These templates can be used by jurisdictions to present final Housing Elements to governing bodies for adoption.

TA Document (with links)	Date Produced	Description
<a href="#">RHNA 6 Housing Element Statutory Provisions Checklist</a>	July 2023	This update includes statutory provisions as of January 1, 2023. Any amendments effective on that date apply to a housing element draft submitted to HCD after April 1, 2023 and to any housing element which has not yet been adopted, where the first draft was not submitted to HCD before January 31, 2023.
<a href="#">Staff Report Template for Adopting the Housing Element</a>	January 2023	This template can be used by jurisdictions to present their final Housing Elements to their governing bodies for adoption.
<a href="#">Planning Commission Resolution Template</a>	January 2023	This template can be used by jurisdictions to present final Housing Elements to their governing bodies for adoption.
<a href="#">City Council or Board of Supervisors Resolution Template</a>	January 2023	This template can be used by jurisdictions to present final Housing Elements to their governing bodies for adoption.
<a href="#">Response to HCD Findings Template</a>	January 2023	This template can be used by jurisdictions to present final Housing Elements to their governing bodies for adoption.

### Housing Element Timing Requirements

TA Document (with links)	Date Produced	Description
--------------------------	---------------	-------------

<a href="#">Timing Requirements for Adoption of the Housing Element and Required Rezoning</a>	April 2023	This document summarizes timing requirements for the adoption of housing elements and required rezoning. It also notes some of the potential risks that may result from missing these deadlines, including limitations on denials of housing projects and loss of eligibility for certain funding programs. This version, revised in April 2023, clarifies HCD's interpretation of when a jurisdiction is considered in compliance.
<a href="#">Requirements for Adoption of the Housing Element and Consequences of Late Adoption</a>	July 2022	This document provides an overview of requirements for the 6th Cycle Housing Element and the consequences of late adoption.

## Housing Elements & HCD Comments

This [page](#) includes all the RHTA resources on draft Housing Elements and HCD comments.

TA Document (with links)	Date Produced	Description
<a href="#">Housing Element Compliance and Key Funding Programs Summary</a>	February 2023	This overview memo and table summarize housing element requirements and key deadlines for several funding programs.
<a href="#">How to Engage Farmworkers in the Housing Element Process</a>	January 2023	This guide is intended to provide practical advice to cities, towns and counties for conducting outreach and engagement — even if there are not farms or farmworkers living within your community. The accompanying templates can be downloaded and edited to fit your jurisdiction's needs.
<a href="#">Analysis of HCD Comment Letters from the ABAG Region</a>	September 2022	ABAG staff and consultants have reviewed Housing Element comment letters for Bay Area jurisdictions as HCD has released them. A total of six jurisdictions have received comment letters as of September 15, 2022. This document summarizes key findings from the comments.
<a href="#">Responding to HCD Comments for Certification</a>	September 2022	These case studies summarize how four cities in Southern California and the Sacramento region responded to challenging HCD comments related to sites inventory, AFFH and other Housing Element topics. The documents present important strategies that cities in the ABAG region can use to prepare their Housing Elements for certification.
<a href="#">Learning from Southern California and Sacramento</a>	May 2022	This is an analysis of HCD comment letters and lessons for Bay Area jurisdictions as they prepare their 6th cycle Housing Elements.
<a href="#">CommentBot (C-Bot)</a> (link is external)	2022	The RHTA Program has created CommentBot (C-Bot), a tool to help Bay Area jurisdictions address HCD's

TA Document (with links)	Date Produced	Description
		comments in their next draft housing element. C-Bot provides suggestions and links to RHTA and HCD resources to help jurisdictions address common concerns that HCD has raised in past comment letters.

## Templates

TA Document (with links)	Date Produced	Description
<a href="#">SB 330 Request for Tenant Information Form and Tenant Statement Template</a>	May 2023	This template can be used by jurisdictions as part of the SB 330 application package for developers or in conjunction with the SB 330 Tenant Letter to request information directly from tenants.
<a href="#">SB 330 Replacement Housing Tenant Letter Template</a>	May 2023	This template can be used to inform tenants of their potential eligibility for certain benefits under SB 330 and request information from tenants to determine a developer's replacement housing obligations.
<a href="#">Housing Element Update Timeline</a>	April 2023	This customizable two-year project timeline template identifies key dates associated with the 2023 Housing Element update for Bay Area jurisdictions, covering from January 2021 through May 2023.
<a href="#">Jurisdiction Housing Element RFP Template</a>	September 2021	This document can be used as the template for developing a Request for Proposals (RFP) for hiring a consultant to undertake a Housing Element Update, including potential rezoning and California Environmental Quality Act (CEQA) work.
<a href="#">Housing Element Staff Report Template</a>	July 2021	This customizable template can be used for introducing the Housing Element.
<a href="#">What is a Housing Element? Briefer Template</a>	February 2021	This two-page overview addresses common questions about Housing Elements and helps explain definitions, certification and legal components, and RHNA.
<a href="#">What is a Housing Element? Briefer Template (Spanish translation version)</a>	February 2021	This Spanish-language, two-page overview addresses common questions about Housing Elements and helps explain definitions, certification and legal components, and RHNA.
<a href="#">What is a Housing Element? Briefer Template (Chinese translation version)</a>	February 2021	This Chinese-language, two-page overview addresses common questions about Housing Elements and helps explain definitions, certification and legal components, and RHNA.

TA Document (with links)	Date Produced	Description
<a href="#">Housing Element FAQs Template</a>	July 2021	This template can be used to inform the public about the Housing Element using frequently asked questions.

## Resilience TA

TA Document (with links)	Date Produced	Description
<a href="#">Briefer on Integrated Planning - EJ and Safety Element Updates</a>	May 2021	This document contains a five-page review of resilience planning legislation, status, considerations and resources.
<a href="#">Sample Agenda for Integrating Planning</a>	May 2021	This sample staff meeting agenda can be used by jurisdictions to discuss whether to take an integrated planning approach.
<a href="#">Safety Element New Requirements</a>	May 2021	This document provides a summary of new safety element requirements to include climate change vulnerability and adaptation and greater attention to wildfire and evacuation routes.
<a href="#">Status of Resilience and EJ Planning in the Bay Area</a>	May 2021	This list of counties and cities includes the expiration date of the Local Hazard Mitigation Plan (LHMP) for each, and whether regional and state scans of data suggest if Senate Bill No. 1000 or Senate Bill No. 1241 must be met.
<a href="#">Incorporating Environmental Justice and Safety into your Housing Element: Webinar Video Recording</a>	May 2021	This webinar was co-hosted by ABAG and the California Office of Planning & Research.
<a href="#">Incorporating Environmental Justice and Safety Into Your Housing Element: Webinar Presentation</a>	May 2021	These presentation slides accompany the webinar that was co-hosted by ABAG and the California Office of Planning & Research.

## Regional Planning Consulting Bench

ABAG has established a Regional Planning Bench with 92 consultants in 11 service categories. The Bench is available to all jurisdictions in the Bay Area to use in accordance with their local procurement rules.

ABAG launched a labor-saving online tool from City Innovate that allows jurisdictions to easily search bench consultant profiles and compare consultants' qualifications and rates. The tool also facilitates informal solicitations of quotes for work when applicable procurement rules allow.

### Related Links

- [Frequently Asked Questions](#) regarding the Grants and Regional Planning Consulting Bench
- [Request for Qualifications](#) used to seat the Regional Planning Consulting Bench

## Local Grants (REAP 1.0)

Funding amounts can be found in this [Grant Amounts spreadsheet](#). Draft funding agreements were sent to all Bay Area jurisdictions in July 2021 offering each the option of receiving reimbursements for eligible expenses, or the option of electing to have ABAG hold the funds and administer consulting contracts on behalf of the recipient jurisdiction. [REAP Non-competitive Allocation: Eligible Activities](#)

### HCD TA

Website (with links)	Description
<a href="#">2025 Annual Progress Reports Update with HCD Webinar Recording &amp; Slides</a>	The CA Department of Housing and Community Development (HCD) APR team walked jurisdictions through the process of how to fill out and submit their 2025 Annual Progress Reports. The webinar specifically covered updates to the requirements of the APR that are new in 2025, such as expanded income categories for classifying unit affordability (AB 3093), requirements for reporting historical designations (AB 2580), and more detailed requirements for reporting on the implementation of housing element programs
<a href="#">Housing Planning Hub Site</a>	Repository of statewide and regional toolkits, factsheets, and guidance on a variety of housing policy areas with a specific focus on priority policy areas. HCD will continually update the resource center as new tools become available.
<a href="#">Prohousing Designation</a>	Free technical assistance to gain designation and bonus points for state funding programs.
<a href="#">Housing Element Educational Video</a>	Educational video for the 6th cycle housing element update targeting local elected officials, stakeholders, and the public. This video is available for free in English and Spanish with closed captioning. Local governments can embed links to the video on their websites.