



375 Beale Street
Suite 700
San Francisco, California
94105

Meeting Agenda - Final

ABAG Finance Committee

*Chair, Karen Mitchoff, Supervisor, County of Contra Costa
Vice Chair, Erin Hannigan, Supervisor, County of Solano*

Thursday, April 23, 2020

5:05 PM

Board Room - 1st Floor

Association of Bay Area Governments Finance Committee

The ABAG Finance Committee will be meeting on April 23, 2020, 5:05 p.m., in the Bay Area Metro Center (Remotely). In light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Guidance for Gatherings issued by the California Department of Public Health, the meeting will be conducted via webcast, teleconference, and Zoom for committee, commission, or board members who will participate in the meeting from individual remote locations.

A Zoom panelist link for meeting participants will be sent separately to committee, commission, or board members.

The meeting webcast will be available at: <https://abag.ca.gov/meetings-events/live-webcasts>

Members of the public are encouraged to participate remotely via Zoom at the following link or phone number.

Attendee Link: <https://bayareametro.zoom.us/j/99107098660>
Join by Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)
Webinar ID: 99 107 098 660

Detailed instructions on participating via Zoom are available at:
<https://abag.ca.gov/zoom-information>

Members of the public may participate by phone or Zoom or may submit comments by email at info@bayareametro.gov by 5:00 p.m. the day before the scheduled meeting date. Please include the committee or board meeting name in the subject line. Due to the current circumstances there may be limited opportunity to address comments during the meeting. All comments received will be submitted into the record.

The ABAG Finance Committee may act on any item on the agenda.

The meeting is scheduled to begin at 5:05 p.m.

Agenda, roster, and webcast available at <https://abag.ca.gov>
For information, contact Clerk of the Board at (415) 820-7913.

1. Call to Order / Roll Call / Confirm Quorum

2. Public Comment

Information

3. Committee Member Announcements

Information

4. Chair's Report

- 4.a. [20-0408](#) ABAG Finance Committee Chair's Report

Action: Information

Presenter: Karen Mitchoff

5. Consent Calendar

- 5.a. [20-0403](#) Approval of ABAG Finance Committee Minutes of January 16, 2020

Action: Approval

Presenter: Clerk of the Board

Attachments: [Item 05a Minutes 20200116 Draft.pdf](#)

6. Financial Statements

- 6.a. [20-0404](#) Report on ABAG Financial Statements for period ended December 31, 2019 (Unaudited)

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 06a 1 Summary Sheet Financial Statements December 31 2019.pdf](#)
[Item 06a 2 Attachment Report Financial Statements December 2019.pdf](#)

7 Contracts and Purchase Requisitions

- 7.a. [20-0405](#) Report on ABAG Contracts and Purchase Requisitions between \$20,000 and \$50,000 from November 2019 to February 2020

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 07a Summary Sheet Contracts Between 20K and 50K.pdf](#)

- 7.b. [20-0407](#) Authorization for approval of a five-year contract with Crowe LLP to provide the Association of Bay Area Governments annual financial and compliance audit services, with two one-year renewal options, subject to annual budgetary approval; the contract amount for Fiscal Year 2019-20 is not to exceed \$434,688; the estimated total amount of the five-year contract with a 2.5 percent inflation assumption is \$2,039,501

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 07b 1 Summary Sheet Financial Compliance Audit Services v2.pdf](#)
[Item 07b 2 Summary Approval Financial Compliance Audit Services v2.pdf](#)

8. Investments

- 8.a. [20-0406](#) Report on ABAG Investments for December 2019

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 08a 1 Summary Sheet Report Investments December 2019.pdf](#)
[Item 08a 2 Attachment Investment Report December 2019 Tables.pdf](#)

9. ABAG Finance Authority for Nonprofit Corporations

- 9.a. [20-0445](#) Adoption of Resolution No. 06-2020 Acknowledging and Accepting Transfer of Administrative Responsibilities, Duties, and Obligations from ABAG Finance Authority for Nonprofit Corporations to Advancing California Finance Authority

Action: Approval

Presenter: Brian Mayhew and Brad Paul

Attachments: [Item 09a 1 Summary Sheet Adoption Resolution No 06-2020 Transfer ABAG F/](#)
[Item 09a 2 Attachment A Resolution No 2020 06 v4.pdf](#)
[Item 09a 3 Attachment B Memo Update on Successor Agency Review 4835-35;](#)
[Item 09a 4 Attachment C Memo Phase II Summary and Update Successor Age;](#)
[Item 09a 5 Attachment D FORM OF NOTICES ABAG FAN.pdf](#)

10. Operating Budget and Work Program

10.a. [20-0470](#) Approval of Proposed ABAG Operating Budget and Work Program for Fiscal Year 2020-2021

Action: Approval

Presenter: Brian Mayhew

Attachments: [Item 10a 1 Summary Sheet Proposed Operating Budget v4.pdf](#)
[Item 10a 2 Attachment A Presentation ABAG Budget FY 2020 2021 v3.pdf](#)
[Item 10a 3 Attachment B Draft FY 20-21 Operating Budget Schedule v2.pdf](#)
[Item 10a 4 Attachment C Draft FY 20-21 Membership Dues Schedule v1.pdf](#)
[Item 10a 5 Attachment D ABAG Budget Work Program v2.pdf](#)

11. Adjournment / Next Meeting

The next regular meeting of the ABAG Finance Committee is on May 21, 2020.

Public Comment: The public is encouraged to comment on agenda items at Committee meetings by completing a request-to-speak card (available from staff) and passing it to the Committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the Committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: Committee meetings are recorded. Copies of recordings are available at a nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site (mtc.ca.gov) for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 415.778.6757 or 415.778.6769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 415.778.6757 或 415.778.6769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: La MTC puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Comisión. Para solicitar asistencia, por favor llame al número 415.778.6757 o al 415.778.6769 para TDD/TTY. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Attachments are sent to Committee members, key staff and others as appropriate. Copies will be available at the meeting.

All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.