

**San Francisco Bay Trail  
Steering Committee Meeting  
ABAG Metro Center  
December 14, 2000**

**Call to Order**

Meeting was called to order at 10:15 AM

**Attendance**

Steering Committee:

Chair: Rick Parmer  
Joe LaClair  
Brian Wiese  
Joan Cardellino  
Stana Hearne  
Del Woods

Staff:

Janet McBride  
Niko Letunic  
Laura Thompson

Bay Trail Board:

Tom Mikkelson

Guest:

Cathy Woodbury, Midpeninsula Regional Open Space District

**Adoption of Agenda and Minutes**

Hearne moved for adoption of the agenda and minutes; Cardellino seconded.  
Adopted unanimously.

**Announcements by Board**

- Hearne- Reported that a consultant has been hired for the planning and design phase of Eastshore State Park to complete a land use plan and resource analysis. Bay Trail segments will be developed along the shoreline at the same time as the plan is being developed.
- Cardellino- Announced that Margaret Azevedo, a long-time Coastal Conservancy Board member recently passed away. The Conservancy plans to name a project in Marin County after her. Also announced that the Bay Area Open Space Council recently released a poll reflecting significant levels of public support for open space preservation.
- Woods- Announced that Midpeninsula Regional Open Space District Board member Betsy Crowder recently passed away. She was a very active Bay Trail advocate and had been involved the development of the Bay Trail Plan. Introduced Cathy Woodbury, the District's new Planning Manager who will be involved in future Bay Trail activities.

- LaClair- Reported that the preliminary recommendations for BCDC's new Bay Plan public access policies have been prepared. Over the next thirty days staff will be working to refine and improve the policies in preparation for Commission adoption in mid-February.
- Parmer- Announced that the federal Conservation and Reinvestment Act (CARA) legislation has been diluted in Congress resulting in less money available to the state of California.

#### **Announcements by Staff**

- McBride- Announced that the Fall 2000 Bay Trail Rider newsletter has been released but there was a problem with the ABAG mailing system resulting in duplicate mailings. Also requested that the BCDC staff report with updated public access policy recommendations be reviewed by the Steering Committee at the next meeting.

#### **Strategic Planning Follow-Up**

- McBride- Provided a summary of the revised draft Strategic Plan and the companion draft Work Program. Minor changes were made to the draft Strategic Plan based on previous Committee comments including separation of the funding and technical assistance objectives and revision of Objective 1 to focus on the \$7.5 million. The Work Program document identifies the time necessary for completion of plan objectives, a numerical priority for each task, first year time estimates and the tasks that could be hired out. The Committee and staff discussed both documents as well as the priority project list. The Committee agreed to form a small group to refine the strategic plan while staff continues to focus on a strategy to spend the \$7.5 million. Parmer, LaClair and Wiese volunteered to serve on the subcommittee to bring a revised Strategic Plan back to the Steering Committee with eventual approval by the full Board.

Reported on plans for future recruitment of at least two new staff people. The Committee discussed advertising for people with experience in grant administration, trail planning and project management. The Committee also provided suggestions for project assignment scenarios such as task or geographic division.

#### **State Funding Update**

- McBride- Provided a status update for projects previously awarded funding under the \$2.5 million grant round. The details of several projects have changed resulting in a balance of approximately \$500,000 remaining from the original \$1.2 million awarded . The Committee

recommended that the balance be applied to the upcoming grant round amount.

Presented three proposed trail projects that had recently been submitted to the Coastal Conservancy Bay Access Grant Program. The projects have been forwarded to the Bay Trail Project for funding consideration. Prior to making a decision, the Committee requested additional information about how Bay Trail funds would be used for each project.

Thompson- Highlighted the proposed modifications to the application materials and outreach program for the upcoming grant round. The Committee provided feedback on application format revisions, a more qualitative scoring process, less emphasis on matching contributions, and one informational forum rather than two. A selection committee similar to last year's will be formed to review projects.

### **Adjournment**

The meeting was adjourned at 12:10 PM.