

**San Francisco Bay Trail
Steering Committee Meeting
ABAG Metro Center
December 8, 2004**

Call to Order

Meeting was called to order at 1:30 PM.

Attendance

Steering Committee:

Rick Parmer, Chair
Joan Cardellino
Stana Hearne
Joe LaClair
Brian Wiese

Bay Trail Staff:

Laura Thompson
Maureen Gaffney
JoAnna Bullock

Guests:

Edgar Mendoza, Sen. Figueroa's
office

Board of Directors:

Steve McAdam

**ACTION - Adoption of 12/08/04 Agenda, Approval of revised 11/04/04 Minutes
LaClair moved, Cardellino seconded.**

Revision: Parmer wanted to clarify that in the "Announcements by Board members", the statement that the Bay Trail could be incorporated into the Cardoza Ranch property should include the words "if property is acquired by Sonoma County Parks" This area is officially known as Tolay Park.

Introductions

Announcements by Board Members

LaClair: Hunt Design of Pasadena, CA was selected for the CIAP funded BCDC/Bay Trail sign program design project. Work will begin around the first of the year.

Wildlife Study: pile-driving in the South Bay was postponed for observers so that accurate data gathering could continue.

BCDC is currently working on an update of their recreation policies.

BCDC was successful in securing a NOAA fellow to work on the Bay Area Water Trail. The fellow will work out of the BCDC offices, and will focus on the creation of a Water Trail Plan. La Clair will interview potential candidates in South Carolina in June.

Announcements by Staff

Gaffney and Cardellino reported on the Citizen's Planning Institute event sponsored by SPUR that focused on the Southeast San Francisco waterfront—the "Blue Greenway". Presentations were made by several speakers, and break out work groups focused on programming, design, access, and hazardous waste issues.

Gaffney provided an update on the Hamilton Bay Trail project. The pathway is complete with only minor signage issues remaining.

Parmer inquired whether a Water Trail representative would/should be present at the Bay Trail/Ridge Trail joint development meeting with Brian O'Neal, Holly VanHouten, and Bill Long early January. The purpose of the meeting is to communicate about the direction of the respective projects, the coordination of fundraising and legislative support strategies, and other "big picture" issues for the two trail organizations. Thompson and Parmer will report back to the steering committee on this meeting.

Water Trail: Representative Hancock and State Senator Figueroa will introduce legislation recognizing the Bay Area Water Trail, maybe identify staff position to implement plan in concert with BCDC. ABAG may be home for Water Trail at some point in the future.

Gaffney reported on the progress of the "Saving the Bay" video currently in production by Ron Blatman with a grant from Bay Trail. Filming should take place in the next 4 months with final wrap-up by Summer 2005, airing in Fall 2005.

Cuttings Wharf Bike Lane Grant Request

Gaffney presented an \$80,000 grant request from the County of Napa for construction of the final segment of Cuttings Wharf Road bike lanes to the steering committee. The bike lanes will complete an 800-foot gap in the trail on Cuttings Wharf Road and will connect with the newly renovated boat launch facility at the Napa River. Staff recommends approval of this grant request.

Wiese voiced concern that the Bay Trail is paying the majority of the project cost and hopes that in the future, a stronger match can be achieved.

Hearne moved, LaClair seconded, motion passed.

San Francisco Port Pier 14 Grant Request for CIAP Funds

Gaffney provided a brief background of the CIAP (Coastal Impact Assistance Program) and presented a \$100,000 request from the Port of San Francisco for construction funds for the Pier 14 Public Access Project. This grant will be combined with a multitude of other funding sources to provide a unique visitor experience 670-feet out into the Bay, with spectacular views of the city skyline and the San Francisco-Oakland Bay Bridge. The funds will be used to purchase railings, benches, and lighting for the pier. Staff recommends approval of this request.

Wiese moved, Cardellino seconded, motion passed.

Fundraising Follow-Up

Thompson presented a summary of her meeting with Ken Moy regarding the legal issues associated with ABAG/Bay Trail employees engaging in fundraising:

- ABAG employees can and do ask for contributions from private foundations, and are not restricted in fundraising activities
- These dollars must go to the Bay Trail non-profit account
- There is no formal agreement regarding ABAG employees and fundraising.

There is an ABAG 501c4 “Balance Fund” that was set up to accept private, tax-deductible donations, which the Bay Trail should use if it wants to accept private donations (including donations from corporations, industry, etc.). If the Bay Trail engages in “high-profile” fund-raising, the inclusion of a private citizen on the Balance Board should be considered.

Remaining Questions:

- Who would approve disbursement of funds from this pot—the steering committee or the Balance Board? An operating agreement may be needed in order to address this issue.
- What percent overhead would be charged to the Bay Trail Project by the Balance Board?
- ‘Baycycle’ was a fundraising event for the Bay Trail—how was this done?

Weise suggested devoting a steering committee meeting specifically to fundraising with Susan Barnes.

Cardellino suggested contacting Susan and alerting her that we have cleared all of our legal questions and inquire about how to proceed from this point.

Adjournment

The meeting was adjourned at 3:15