

MEMORANDUM

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area

Attachment 3A



SUMMARY MINUTES

ABAG Power Executive Committee

Regular Meeting 2011-05

December 14, 2011

Metro Center, ABAG's Conference Room B
101 8th Street, Oakland, CA 94607

WELCOME AND INTRODUCTIONS

Chairman Chris Schroeder opened the meeting with introductions at 12:10 p.m.

Committee Representatives

Angela Rush
Ron Popp
Laura Ryan
Chris Schroeder (Chair)
Richard Sealana (Vice-Chair)

Jurisdictions

City of Richmond
City of Millbrae
City of Pleasanton
City of Milpitas
City of Union City

Staff Present

Jerry Lahr
Vina Maharaj
Ken Moy

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PUBLIC COMMENTS & ANNOUNCEMENTS

There were no public comments.

Chairman Schroeder welcomed Angela Rush of the City of Richmond and Laura Ryan of the City of Pleasanton to their first meeting as Executive Committee members.

Lahr announced that John Stier of the City of Hercules who was appointed to the Executive Committee at the August 17, 2011 meeting was no longer a staff at the City of Hercules, therefore, his appointment to the Executive Committee was no longer in effect.

APPROVAL OF SUMMARY MINUTES OF JUNE 15, 2011

Motion was made by Sealana/S/Popp/C/5:0:0 to approve the Summary Minutes of June 15, 2011 Executive Committee Meeting.

APPROVAL OF SUMMARY MINUTES OF AUGUST 17, 2011

Motion was made by Popp/S/Sealana/C/5:0:0 to approve the Summary Minutes of August 17, 2011 Executive Committee Meeting.

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REPORT ON NATURAL GAS PROGRAM

Monthly Summary of Operations FY 11-12

Lahr provided the members with the Monthly Summary of Operations report for FY 2011-12. He updated the members on the market price and gas hedge charts and the percentage savings comparison with PG&E. Year-to-date savings is 4.9% in comparison with PG&E.

Audited Financial report FY 2010-11

The auditors completed their audit of FY 2010-11 Financial Report with no reportable findings. The final audited financial report will be presented at the February, 2012 executive committee meeting.

ABAG POWER Monthly Invoice & Backup Detail Report Available Online

Lahr reported that starting from January, 2012, member monthly invoices and backup reports will be available online. Hard copies will continue to be mailed out to members, however, for viewing and printing purposes, members will be able to log in and view their jurisdictions' invoices online.

2010-11 NATURAL GAS PROGRAM TRUE-UP

Lahr provided the members with the 2010-11 True-up. The monthly invoices which were billed for the twelve months of FY July, 2010 to June, 2011 were trued up against the actual usages and costs received from PG&E. Starting with the November, 2011 invoices, members received their invoices showing the line item "FY10/11 True-up allocation per month".

FY 2011-12 BUDGET UPDATE

Lahr provided an update on the status of the current Fiscal year's (FY 2011-12) operating budget. Natural gas usage is tracking as expected for the year, while gas costs are lower than expected. Lahr did not recommend making any changes to the operating budget at this time. The Executive Committee members agreed to the recommendation.

CPUC REGULATORY PROCEEDINGS

Lahr provided information on two of PG&E's regulatory proceedings relevant to members: (1) CTA Consumer Protection Rules and (2) Calculation of Franchise Fees.

ABAG POWER Comments on PG&E Advice 3244-G

A letter dated October 26, 2011 to the California Public Utilities Commission by ABAG POWER, was provided to the Executive Committee members. The letter commented on PG&E's Advice Filing 3244-G – Revisions to Gas Rule 23, CTA Customer Protection Rules.

ABAG POWER requested that PG&E be directed to include tariff language related to customer protections that is inclusive of all core procurement groups, including PG&E.

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PG&E Letter to San Mateo County

PG&E sent a letter to the County of San Mateo regarding a notice of proceeding pending before the CPUC relating to PG&E's methodology for remitting franchise fee surcharges. A prehearing conference was scheduled for December 1, 2011.

The cities of Concord, Taft, Madera, Kerman and Clovis had filed a complaint with CPUC regarding the way PG&E calculates the franchise fee surcharges.

2012 MEETING SCHEDULE

A 2012 Executive Committee meeting schedule was distributed to members. Motion was made by Ryan/S/Rush/C/5:0:0 to approve the 2012 Executive Committee meeting schedule as presented.

CLOSED SESSION

Conference With Legal Counsel—Anticipated Litigation, Govt. C. Sec. 54956.9(c)
Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One Case

There were no reportable action items from the closed session

ADJOURNMENT

Chairman Schroeder adjourned the meeting at 1:42 p.m.

/vm

*Example of a motion – *[Member No. 1/S/Member No. 2/roll call vote/C/8:0:0]* means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstention.