SUMMARY MINUTES (DRAFT)

ABAG Administrative Committee Meeting
Friday, October 28, 2016
Bay Area Metro Center
375 Beale Street, Board Room
San Francisco, California

1. CALL TO ORDER / ROLL CALL / CONFIRM QUORUM

ABAG President and Committee Chair Julie Pierce, Councilmember, City of Clayton, called the meeting of the Administrative Committee of the Association of Bay Area Governments to order at about 9:19 a.m.

The Committee met jointly with the Planning Committee of the Metropolitan Transportation Commission.

A quorum of the Committee was not present.

Members Present

Councilmember Julie Pierce, City of Clayton
Supervisor Dave Cortese, County of Santa Clara
Mayor Pat Eklund, City of Novato
Vice Mayor Pradeep Gupta, City of South San Francisco
Supervisor Scott Haggerty, County of Alameda
Supervisor Mark Luce, County of Napa
Supervisor Eric Mar, City and County of San Francisco
Vice Mayor Greg Scharff, City of Palo Alto

Members Absent

Supervisor Dave Pine, County of San Mateo (Alternate)
Mayor Bill Harrison, City of Fremont
Councilmember Raul Peralez, City of San Jose
Supervisor David Rabbitt, County of Sonoma

Staff Present

Kenneth Moy, ABAG Legal Counsel
Brad Paul, ABAG Deputy Executive Director
Courtney Ruby, ABAG Finance and Administrative Services Director
Miriam Chion, ABAG Planning and Research Director

2. PLEDGE OF ALLEGIANCE

3. MTC COMPENSATION ANNOUNCEMENT

Martha Silver, MTC Committee Secretary, gave the MTC compensation announcement.

4. ABAG COMPENSATION ANNOUNCEMENT

Fred Castro, ABAG Clerk of the Board, made the compensation announcement.

5. MTC PLANNING COMMITTEE CONSENT CALENDAR

A. MTC Planning Committee Approval of Minutes of the May 27, 2016 Meeting

The MTC Planning Committee approved is minutes of the May 27, 2016 meeting.

The ABAG Administrative Committee next took up item 7.A.

6. ABAG ADMINISTRATIVE COMMITTEE CONSENT CALENDAR

President Pierce recognized a motion by Pat Eklund, Mayor, City of Novato, which was seconded by Dave Cortese, Supervisor, County of Santa Clara, to approve the Administrative Committee Consent Calendar.

The ayes were: Pierce, Cortese, Eklund, Gupta, Haggerty, Luce, Mar, Scharff.

The nays were: None.

The abstentions were: None.

The absences were: Harrison, Peralez, Pine (Alternate), Rabbitt.

The motion passed unanimously.

A. Approval of ABAG Administrative Committee Summary Minutes of Meeting on October 14, 2016

The ABAG Administrative Committee approved the Summary Minutes of the meeting on October 14, 2016.

B. Authorize Conveyance of Interest in Real Property to the City of San Ramon

The ABAG Administrative Committee adopted Resolution No. 13-16.

C. Report on ABAG/STARS 457 Deferred Compensation Program

The ABAG Administrative Committee adopted Resolution No. 12-16.

7. ABAG / MTC MERGER STUDY IMPLEMENTATION

A. Update on the ABAG / MTC Staff Consolidation Effort

Steve Heminger, MTC Executive Director, and Brad Paul, ABAG Deputy Executive Director, presented an update on the Implementation Action Plan activities, including progress on the legal, financial, and human resources due diligence elements. Heminger reported on the Contract for Services and the Memorandum of Understanding.

Russ Branson, Director, Public Financial Management, Inc., reported on the MTC/ABAG Consolidation Due Diligence Analysis—Financial Due Diligence, including major findings; major recommendations; areas of analysis, namely, grants, workforce impacts, unfunded liabilities, and budget forecast model.

Members discussed impact on ABAG membership; Bay Trail grant funding; Consumer Price Index; staff continuing employment concerns; ABAG assets and building condominium ownership; ABAG liabilities and payments; potential revenue sources; ABAG membership dues and services; developing an ABAG business plan to increase revenue; ABAG and member liabilities; employee workforce retirement savings; ABAG improve revenue and reduce personnel costs regarding budget forecast scenario; ABAG and local land use planning.

Justin Cooper, Orrick, Herrington & Sutcliffe, LLP, reported on the MTC/ABAG Consolidation Due Diligence Analysis—Legal Due Diligence and Enterprise Governance Review, including ABAG grant funding; compensation and benefits/employment; ABAG enterprises. Cooper reported there was no legal impediment to staff consolidation.

Members discussed ABAG dual capacity staff regarding enterprise programs and governance; MTC enterprise programs and governance; ABAG Executive Board presentations on enterprise programs; ABAG Executive Board accountability over enterprise programs.

Heminger reported on Employee Relations Group, Human Resources review, and next steps and timeline schedule update.

The following individuals gave public comment: Michael Brinton, MTC Committee on Staff Relations; Matt Vander Sluis, Greenbelt Alliance.

Members discussed timeline and schedule; ABAG Executive Board and MTC Commission review of Contract for Services and Memorandum of Understanding; MTC extending of ABAG Funding Agreement through March 2017.

A quorum of the Committee was present at about 9:26 a.m.

The ABAG Administrative Committee next took up Item 6.

8. PUBLIC COMMENT / OTHER BUSINESS

There was no public comment on items not on the agenda.

9. ADJOURNMENT / NEXT MEETING

Chair Pierce adjourned the meeting at about at 11:17 a.m.

The next joint meeting of the ABAG Administrative Committee and MTC Planning Committee on the ABAG/MTC Merger Study will be announced.

Submitted:

/s/ Ezra Rapport, Secretary-Treasurer

Date Submitted: October 28, 2016

Date Approved:

For information, contact Fred Castro, Clerk of the Board, at (415) 820 7913 or FredC@abag.ca.gov.