

SUMMARY MINUTES

ADMINISTRATIVE COMMITTEE

Monday, April 16, 2007, 3:30 PM

Teleconference Meeting

Locations:

MetroCenter, 101 – 8th Street, Conference Room A, Oakland, CA

City Hall, 34009 Alvarado-Niles Road, Union City, CA

County Administration Building, 1221 Oak St, Oakland, CA

County Center, 400 County Center, Redwood City, CA

City Hall, 333 – 90th Street, Daly City, CA

County Administration Building, 1195 Third Street, Napa, CA

County Government Center, 70 W. Hedding St, 10th Flr, San Jose, CA

Whitehall Court, Walnut Creek, CA

For additional information, please call

Fred Castro, (510) 464 7913

1. Call to Order

The meeting was called to order by Vice President Rose Jacobs Gibson at 3:33 PM.

Members Present

Mark Green, Mayor, City of Union City

Scott Haggerty, Supervisor, County of Alameda

Rose Jacobs Gibson, Supervisor, County of San Mateo

Carol Klatt, Councilmember, City of Daly City

Mark Luce, Supervisor, County of Napa

Pete McHugh, Supervisor, County of Santa Clara

Gwen Regalia, Mayor Pro Tem, City of Walnut Creek

Staff Present

Henry Gardner, Executive Director

Ken Moy, Legal Counsel

Paul Fassinger, Research Director

Clarke Howatt, Public Finance Director

Christy Riviere, Senior Regional Planner

** Indicates attachments.

Legal Counsel Moy informed members that there will be no Consent Calendar items because requirements pertaining to bond issuances do not allow their consideration under consent. Therefore, Resolutions 05-07, 06-07, and 07-07, pertaining to one topic can be considered under a single motion as Item 3; and Item 3.D. and 4 will become Items 4 and 5 respectively.

2. Public Comments

There were no public comments.

3. Windemere Refinancing**

Staff requested approval of the following resolutions:

- A. Resolution No. 05-07** A Resolution of Intention to Levy Reassessments and to Issue Refunding Bonds upon the Security thereof relating to Windemere Ranch Assessment District 1999-1.
- B. Resolution No. 06-07** A Resolution Adopting Reassessment Report for Windemere Ranch Reassessment District, Confirming and Ordering the Reassessments Pursuant to Summary Proceedings and Directing Actions with Respect Thereto.
- C. Resolution No. 07-07** A Resolution Authorizing Issuance of Refunding Bonds for the Windemere Ranch Reassessment District, Providing for Execution of a Fiscal Agent Agreement and Other Matters with Respect Thereto, and Making Findings with Respect to and Approving the Issuance of Bonds by the ABAG Finance Authority for Nonprofit Corporations.

Vice President Jacobs Gibson recognized a motion by Mayor Pro Tem Regalia to approve Resolutions 05-07, 06-07, and 07-07, and seconded by Supervisor McHugh. The vote was taken by roll call. The ayes were seven and the nays were none. The motion passed unanimously.

4. Authorization to Enter into Contract with Chevron Environmental Management Company**

Staff requested approval for the Executive Director or designee to enter into a contract with Chevron Environmental Management

** Indicates attachments.

Company to provide online hazardous materials and safety training for the period March 16, 2007 through June 30, 2007, with an amount not to exceed \$45,000.

Vice President Jacobs Gibson recognized a motion by Supervisor McHugh to authorize the Executive Director of designee to enter into a contract with Chevron Environmental Management Company to provide online hazardous materials and safety training, and seconded by Councilmember Klatt. The vote was taken by roll call. The ayes were seven and the nays were none. The motion passed unanimously.

5. San Mateo County Subregion Regional Housing Need Allocation Assignment**

Staff recommended the approval of the San Mateo Subregion regional housing needs allocation of 15,738 units. Upon approval, staff will submit this allocation to the San Mateo Subregion. This will begin a 30-day comment period. At the close of the public comment period, the San Mateo Subregion, as represented by C/CAG, will allocate the total subregional need to the individual jurisdictions within the San Mateo Subregion.

Supervisor McHugh inquired about any ramifications if the allocations to the subregion were not met. Director Fassinger replied that following approval of the allocations jurisdictions must update and have approved the housing elements in their General Plans. Executive Director Gardner noted that jurisdictions must not only update their housing elements, but also make good faith efforts in achieving them. Director Fassinger reported that the San Mateo Subregion has adopted the same methodology as the region. He also reported that negotiations with Housing and Community Development (HCD) have been completed.

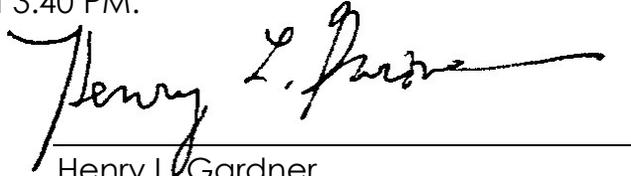
Members applauded staff's efforts at negotiating the allocation numbers for the region with HCD and recommended recognition for Director Fassinger and Senior Regional Planner Riviere for their work with the Housing Methodology Committee and with HCD on behalf of the region.

Vice President Jacobs Gibson recognized a motion by Mayor Pro Tem Regalia to approve Resolution 08-07, and seconded by Councilmember Klatt. The vote was taken by roll call. The ayes were seven and the nays were none. The motion passed unanimously.

** Indicates attachments.

6. Adjournment

The meeting was adjourned at 3:40 PM.

A handwritten signature in black ink, appearing to read "Henry L. Gardner", written over a horizontal line.

Henry L. Gardner

Secretary-Treasurer

** Indicates attachments.