

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area



ABAG

Date: January 13, 2016
To: ABAG Executive Board
From: Caitlin Sweeney
Director, San Francisco Estuary Partnership
Subject: **Ratification of Horizon Contract for IRWMP Round 3 Grant Assistance**

Summary

On July 20, 2015, ABAG/San Francisco Estuary Partnership (SFEP) was awarded a grant from California's Department of Water Resources in the amount of \$32,178,423 under a Proposition 84 Integrated Regional Water Management Grant (State Agreement Number 4600010883) to manage and oversee 10 projects included in the Round 3 award. It was recognized that administrative assistance would be needed to supplement the SFEP staff with report reviews and invoice reviews. An RFP was drafted and circulated in July 2015 and there was one respondent to the solicitation, Horizon Water and Environment. The review committee considered their proposal and found it to be responsive to the requirements of the RFP. Consequently SFEP staff began negotiating a contract with Horizon for administrative assistance over the next 4 years of the grant period in an amount not to exceed \$100,000 per year or \$400,000 total. The contract was executed in November 2015 too late to be included in the ABAG Executive Board meeting in November 2015.

Recommended Action

The Executive Board is requested to ratify the contract with Horizon Water and Environment.